



Annual Report

2015-16

This Annual Report offers the public insight into the primary activities and financial position of the Woorabinda Aboriginal Shire Council throughout 2015-16.



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1 Introduction

This Annual Report offers the public insight into the primary activities and financial position of the Woorabinda Aboriginal Shire Council throughout 2015-16.

The Report discloses, as legislated by the Local Government Act 2009, the Audited Financial Statements for the 2015-16 financial year as well as the long term vision of the Council through the Corporate Plan - this demonstrates the Council's commitment to open and accountable governance and provides a medium by which the community may generate an understanding of the Council's financial position and performance during the period in question.

The Annual report communicates, to the public at large, the highlights and major achievements of the Council as at 30 June 2016.

Council Contact Details

Location	112 Munns Drive Woorabinda QLD 4713
Postal Address	C/- Woorabinda Post Office Woorabinda QLD 4713
Operating Hours	8:30am – 5:00pm Monday to Thursday 8:30am – 12:00 noon Friday
Telephone	07 4925 9800
Facsimile	07 4925 9849
Website	www.woorabinda.qld.gov.au
Email	reception@woorabinda.qld.gov.au



2 Report from the Mayor

Councillor Terrance Munns was the Mayor for Woorabinda Shire Council during the 2015-17 financial years - there was no Mayoral Report submitted by Cr Terrance Munns

Cr Cheyne Wilkie was elected as Mayor for Woorabinda Aboriginal Shire Council in March 2016.

I'd like to thank all the people of Woorabinda who voted for change and elected me as the Mayor of Woorabinda Aboriginal Shire Council, I am committed to this community and as your Mayor I will work towards better economic and social outcomes for our Community. We are currently in the process of selecting a new Chief Executive Officer and Council hopes to have this vacancy filled in the very near future.

Congratulations my fellow Councillors; Stewart Smith, Philip Alberts, Lawrence Weazel and Archie Williams who was the only Councillor re-elected in March.



Before I became Mayor I was the Service Manager for Australian RedCross here in Woorabinda and held that position for 2 years. I worked with the Community and other Service Providers to support our community and the families that call Woorabinda home. I was a member of the Parents and Citizens board at the Primary School and Advisory Board member of the Primary Health Network.

As Mayor I am focused on ensuring our local people are trained into senior positions within Council including establishing a secession plan for the CEO role. I look forward to a very productive first year at the desk and thank the Council staff for all their support so far.

3 Report from the CEO

Mr Ron Smith (July 2015 to December 2016), Mike Haywood (January 2016 – April 2016) and Ms Alieen Dirr (May 2016 – June 2016) occupied the office of the CEO during the 2015-16 Financial year, there was no CEO Report submitted for this period.

Current CEO Emil Moul was appointed to the office of CEO on 15 August 2016.



4 Woorabinda Shire Profile

The town of Woorabinda is located in Central Queensland, 170 km south west of Rockhampton. Woorabinda is situated on the traditional lands of the Wadja Wadja/Yungulu Aboriginal people. The Council area covers 391.2 square km. Woorabinda was established in 1927, the community was established and maintained through Stock work that led to the formation of the Woorabinda Pastoral Company.

The population data shown here are based on the 2011 Census of Population and Housing question about Indigenous status. This question asks each person to identify whether they are of Aboriginal and/or Torres Strait Islander origin. This is based on persons by place of usual residence. The highest proportions of children were recorded in the Indigenous communities of New Mapoon (L) 43.1% and Umagico (I) 42.4% both of these communities are located at the tip of Cape York Peninsula, Dajarra (L) 46.3% and Woorabinda 41.0%.

4.1 Demographics

Persons	Woorabinda Number
Male	447
Female	498
Median Age	22
Under 15 years of age	340
15 to 54 years of age	514
Aged 55+	89
Born in Australia	993
Aboriginal and/or Torres Strait Islander	876

Source: 2011 Housing and population census data ABS

4.1.1 Dwelling Characteristics

Number of Private Dwellings	271
Average people per household	3.8
Average motor vehicles per dwelling	0.8



4.1.2 Employment

According to ABS data in 2010, Woorabinda recorded a comparatively high unemployment rate of 53.3%.

5 Shire History

The Wadja Wadja people lived on the country between the Expedition Ranges and the Dawson River, and followed traditional patterns of hunting and gathering, fishing and trade for many thousands of years before the arrival of the first Europeans to the region.

The community came about from the transfer of the Taroom Settlement when the Dawson Valley irrigation works encroached on the area. In 1926 the Wooroona property was acquired by the State Government and placed under the management of a State Supervisor who named it Woorabinda. The word Woorabinda means 'Kangaroo sit down'. The settlement began in 1927. Beginning with cattle grazing, the settlement diversified into fruit, vegetables, dairying and fodder production. Substantial land clearing and fencing were needed.

In 2002 the Woorabinda Aboriginal Shire Council was formed, it is an area of 391.2 sq. km with responsibility of lands at Woorabinda and North of Duaringa and South of Bauhinia.

6 Our Achievements

During the 2015-16 financial year Council entered into a Bio-Diversity Off Set Agreement with BHP, BHP Billiton and Cockatoo Coal. This historical agreement allows Council and the Woorabinda Aboriginal Shire Council to manage 500 hectares of threatened Brigalow belt land and protect the native habitats of the ornamental snake, the vulnerable squatter pigeon, vulnerable long-eared bat, and endangered solanum species of plant and Brigalow ecology. This agreement will create employment opportunities for local residents.

7 The Council

As the result of an election held on 25 February 2012 the community elected 4 Councillors and Mayor.

Councillors must:

- Attend Council meetings regularly and all other meetings as required from time to time;
- Vote on matters requiring a decision;
- Perform their duties and responsibilities in a transparent, impartial and faithful manner at all times.



Councillor <i>up to March 2016</i>	Ordinary Meetings attended	Special Meetings Attended
Mayor Terrance Munns	12	No Special meetings were called during this reporting period
Deputy Mayor William Gulf	11	
Archie Williams	11	
Pamela Adams	7	
Dallas Walker	10	

As the result of an election held on 19 March 2016 the community elected 4 Councillors and Mayor.

Councillor <i>post March 2016</i>	Ordinary Meetings attended	Special Meetings Attended
Mayor Cheyne Wilkie	2	No Special meetings were called during this reporting period
Deputy Mayor Stewart Smith	2	
Philip Alberts	2	
Lawrence Weazel	2	
Archie Williams	0	



8 Statutory Information

The following table displays the total Councillor remuneration for the 2015-16 financial years:

Councillor	Salary	Superannuation	Claimed expenses	Provided facilities
Terrance Munns (Mayor)	73,263	8,791.40	2,130.45	Phone, office & Car
William Gulf (Deputy Mayor)	42,267	5,071.96	4,99.95	Nil
Archie Williams	47,383	5,686.13	609.05	Nil
Pamela Adams	35,010	4,201.39	Nil	Nil
Dallas Walker	36,631	4,395.91	272.70	Nil
Cheyne Wilkie (Mayor)	22,542	2,705.04	200	Phone, office & Car
Stewart Smith (Deputy Mayor)	13,005	1,546.85	1,720.62	Nil
Lawrence Weazel	11,584	1,390.08	1,656	Nil
Philip Alberts	11,584	1,390.08	936.35	Nil



8.1 Councillor's Code of Conduct

In accordance with s114 (1) (f) (g) and (h) of the Local Government (Finance, Plans and Reporting) Regulation 2010 the annual report must provide the following information:

Section 114 (1) (f)

- I. No orders and recommendations were made under sections 180(2) or (4) of the Act for any Councillor
- II. No Orders were made under section 181 of the Act for any Councillor.

Section 114 1 (g)

- I. No orders and recommendations were made under sections 180 or 181 of the Act for any Councillor
- II. No Councillor engaged in misconduct or inappropriate conduct

Section 114 (1) (h):

- I. There were no complaints about the conduct or performance of Councillors assessed as frivolous or vexatious under section 117 (4) of the Act
- II. No complaints were referred to the department's chief executive under section 117 (5) (a) of the Act for any Councillor
- III. No complaints were referred to the Mayor under section 177 (5) (b) of the Act for any Councillor
- IV. No complaints were referred to the Department's chief executive officer under section 117 (6) of the Act for any Councillor
- V. No complaints were assess by the chief executive officer as being about official misconduct by any Councillor
- VI. No complaints were heard by a conduct review panel about any Councillor
- VII. No Complaints were heard by the tribunal about any Councillor
- VIII. No complaints were dealt with by the Chief Executive officer under section 117(8) of the Act about any Councillor.

8.2 Councillors Reimbursement and Expenditure Policy

During the 2015-16 financial year there was no Councillor Reimbursement and Expenditure Policy adopted by Councillors.

8.3 Administrative Complaints

In accordance with section 115 of the local Government (Finance, Plans and Reporting) Regulation 2010 the annual report must contain a statement about the Council's commitment in dealing fairly with Administrative complaints and provide information on complaints received and dealt with during the financial year.

Council is committed in dealing with all administrative complaints in a fair, just and equitable manner. During the period no administrative complaints were received. The Ombudsman's office received no complaints against Council.

8.4 Overseas Travel

In accordance with section 116 of the Local Government (Finance, Plans and Reporting) Regulation 2010 the annual report must contain information about any overseas travel made by a councillor or Council Employee. During 2015-16 not Councillor or Council Employee travelled overseas in an official capacity.



8.5 Expenditure on grants to Community Organisations

In accordance with section 117 of the Local Government (Finance, Plans and Reporting) Regulation 2010 the Annual Report must contain a summary of expenditure by the Council on grants to Community Organisations.

During the 2016-17 financial year no grants were paid to community organisations.

8.6 Reserves and controlled roads

In accordance with section 118 of the Local Government (Finance, Plans and Reporting) Regulation 2010 the annual report must contain a note of land that is a reserve under the Land Act and under control of the Council as well as roads under the control of Council it does not own. No land that is a reserve under the Land Act or roads that are not owned by Council were under the control of the Council at any time during the financial year.

8.7 Corporate plan and annual operation plan

The previous Council developed and adopted the current Corporate Plan 2013-2018 in June 2013. The Corporate plan sets out the strategic direction of the Council operation and activities for the above mentioned period. The corporate plan will be reviewed in 2018 and a new plan developed setting out future projects and objectives.

8.8 Equal Employment Opportunity

Woorabinda Aboriginal Shire is an equal employment opportunity employer and does not discriminate against any individual or members of groups. The Council is committed and dedicated throughout its management and operations in recruiting and retaining the best available staff to;

- Improve the Councils efficiency and productivity
- Ensure effective and efficient service delivery to the community of Woorabinda; and
- Meet and fulfil its obligations of equity and fairness

8.9 Registers kept by Council

The following registers are open for inspection;

- Minutes of Council meetings
- Personal interests of Councillors
- Personal Interest of the Chief Executive Officer and Senior Executive Manager
- Budget
- Annual Report
- Statement of accounts
- Regulatory fees and charges
- Corporate Plan
- Operational Plan



8.10 Internal Audit

In accordance with section 110 (1) of the Local Government (Finance, Plans and Reporting) Regulation 2010 the Annual Report must contain a report on the internal audit for the year.

The Council appointed the Local Government Association Limited (LGAQ LTD) as its internal auditors. The internal auditors worked with management to identify and recommend improvements in Council operations, systems and processes.

The internal audit plan is reviews and considered annual by management and covers all the operations of Council to ensure that the desired outcomes and results are achieved. The audit plan for 2015-16 covered human resources, councillor administration, business continuity, asset management, reporting, contractor management, internal control and financial systems, the audit recommendations are currently being implemented.

9 Community Services

Council manages and oversees operation for a number of community services that include the Community Radio Station, Sport and Recreation facilities, swimming pool and Child care services.

9.1 Remote Indigenous Broadcasting Services

Boongarra Radio operates on 99.7AM daily between the hours of 8am 12noon. A number of programs are provided, namely community announcements, weather warnings, music interviews and cultural announcements. Visiting services also make use of the radio to keep the community informed of activities delivered by their respective agencies.

9.2 Sport and recreation

Sporting organisations within the Woorabinda Aboriginal community include:

- Kangaroo Sports Association
- Sports Reference Group
- PCYC; and
- Various sporting Clubs

Woorabinda also has a pool open to the public for 'gold coin' donation, The pool has qualified life guards and a canteen.

9.3 Childcare

Undoonoo is a multifunctional Aboriginal Children's Service (MACS) which is licensed for 62 children aged 6 weeks to 5 years. It is one of three MAC services operating in Queensland and we are able to offer a diverse range of programs in consultation with parents, community members and other agencies.



10 Corporate Services

Corporate services department is responsible for Customer Service, Finance and payroll, Administration, health, safety and environment as well as Human Resource Management. This large portfolio requires a detailed understanding of Local Government, Award Wages, contacts and staff management.

10.1 Customer Service

Customer Service is the responsibility of the Corporate Services Division. Council's strategic focus has been to provide best practice in customer service systems and operations that deliver quality outcomes to Council and the community through:

- Review and implementation of administrative and management processes
- Website design and maintenance; and
- Review and implementation of policies and processes

Council office is open 8:30am to 5:00pm Monday to Thursday and 8:30am to 12:00 noon on Friday.

10.2 Administration

Council regularly reviews local laws and operational policies this involves significant community engagement to ensure community needs are met.

10.3 Human Resource Management

Council is focused on the recruitment, retention and training of our employees. All Council vacancies are advertised on the Council website and promoted through visiting Job Service Agencies. Applicants are required to demonstrate their capacity to meet minimum employment standards and comply with Council policies and procedures. Our Human Resource department regularly reviews employment contracts and ensures the correct award rates are applied to each position.



11 Woorabinda Pastoral Company

The following people were appointed as directors for the Woorabinda Pastoral Company during the 2015-16 financial years

Director	Date of appointment
Campbell Liesha	29 May 2012
Vaughan Gregory Johnson	19 February 2015
George Colin Dunne	8 June 2015
Cheyne Wilkie (Chairperson)	5 May 2016
Stewart Hughie Smith	5 May 2016
Stewart Henry Major	29 May 2016
Terrance Munns	29 May 2012 to 5 May 2016
William Gulf	29 May 2012 to 5 May 2016
Archie Williams	29 May 2012 to 5 May 2016

11.1 Principal Activities

The principal activities of the Woorabinda Pastoral Company during 2015-16 were cattle grazing and cropping. There have not been any significant changes to the entity's state of affairs. In February 2016 Foley Vale station experienced major damage to structures and fencing as a result of heavy rain fall and flooding. The damage bill was approximately \$1 million dollars, repairs have been completed and the property is operating at full capacity.

In 2015-16 financial year the net profit for the Pastoral Company was \$2,453,396 the Pastoral Company did not pay a dividend to Council.

The company has not, during or since the financial year in respect of any person who is or has been an officer or auditor of the company or related body corporate:

- Indemnified or made any relevant agreement for indemnifying against a liability incurred as an officer or auditor, including costs and expenses in successfully defending legal proceedings, or;
- Paid or agreed to pay a premium in respect of a contract insuring against a liability incurred as an officer or auditor for the costs or expenses to defend legal proceedings.

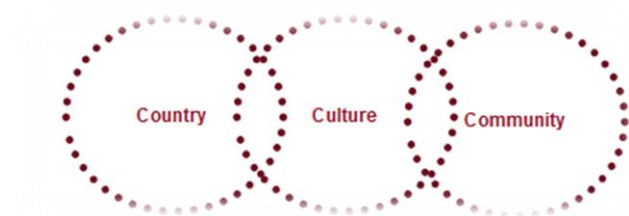
No Director has received or become entitled to receive during or since the financial year a benefit because of a contract made by the company or a related body corporate with the director, a firm of which the director is a member or a company of which the director has a substantial financial interest.



12 Works and Essential Services

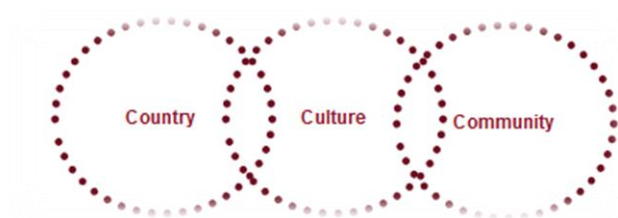
The works department continues to manage the planned and unplanned maintenance program on behalf of Building and Asset Services. Through this program Council is able to direct work to local trade's people and where necessary we engage contractors to undertake electrical, plumbing and other specialist's trades.



Attachment A - Financial Report

Attachment B - Organisational Chart

Elected Councillors		
CEO		
Works Manager	Corporate Services Manager	Community Services Manager
<ul style="list-style-type: none">• Construction• Housing• Workplace Health and Safety• Mechanic• Parks and Gardens• Essential Services	<ul style="list-style-type: none">• Administration• Human Resources• Finance	<ul style="list-style-type: none">• Environmental Health• Animal Management• Sport and Recreation• Radio Station• Indigenous Knowledge Centre• Undoonoo Day Care



13 Attachment C – Council Plans

Corporate Plan

Operational Plan

Long Term Community Plan

