



Woorabinda Aboriginal Shire Council Job Vacancy

Position	Finance Manager - Remote
Position Particulars	Queensland Local Government Industry Award
Hours	Monday to Thursday – 8am to 5pm Friday – 8am to 12.15pm

Requirements

The Finance Manager is responsible for providing professional accounting services, financial oversight and independent review of Council's financial operations to ensure accuracy, compliance, integrity and effective internal controls.

The position supports the delivery of high-quality financial management practices through oversight of Accounts Payable, Accounts Receivable, Payroll Processes, Reconciliations, Financial Reporting, Audit Coordination and continuous improvement of Council's financial systems and controls.

- Financial Reconciliations
- Financial Reporting
- Audit and Compliance
- Support with Corporate Finance Operations
- Systems and Process Improvement

Essential:

- Current CPA Australia membership and CPA Qualifications
- Tertiary qualifications in Accounting, Commerce, Finance or related discipline
- Demonstrated experience in financial accounting, management accounting or Local Government Finance
- Strong Knowledge of accounting standards, financial reporting requirements and internal controls
- Experience overseeing financial reconciliations and reviewing financial transactions
- High level analytical and problem-solving skills
- Advanced proficiency in accounting software and Microsoft Excel

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