



1. PRESENT:

Members Present

Cr Shane Wilkie	(Mayor)
Cr Stewart Smith	(Deputy Mayor)
Cr Laurence Weazel	
Cr Phillip Alberts	
Cr Archie Williams	

In Attendance:

Emil Moul	(Chief Executive Officer)
Aileen Dirr	(Finance Manager)
Neville Perkins	(Works Manager)
Ida Lammermoor	(Executive Assistant)
Paula Viti	(Acting Community Service)
Dennis Ware	(Grants)
Leroy Wilson	(Workplace Health and Safety)
Leslie Purcell	(Receptionist)

2. OPENING OF MEETING

The Mayor, Cr Wilkie welcomed all Councillors and guests and declared the meeting open at 9:45am.

3. WELCOME TO COUNTRY

The Mayor acknowledged the traditional custodians of the land on which this meeting takes place, and paid respect to Elders both past and present.

4. CONDOLENCES

The meeting observed one minutes silence in remembrance of local residents who have recently passed.

5. APOLOGIES AND LEAVE OF ABSENCE

Nil

6. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

7. CONFIRMATION OF PREVIOUS COUNCIL MEETING MINUTES

7.1 Ordinary Meeting – 17 August 2016

Resolution: 21092016-001

Moved by: Cr Williams

Seconded by: Cr Smith

That the minutes of the Ordinary Meeting held on 17 August 2016 be received and adopted as a correct record of proceedings thereat.

MOTION CARRIED (5/0)



8. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETING

9. OFFICERS REPORTS

Attendance

Works Manager, Dooley Perkins attended the meeting at 10:25am.

9.1 WORKS MANAGER REPORT

Resolution: 21092016-002

Moved by: Cr Weazel

Seconded by: Cr Alberts

THAT the Works Manager report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.1.1 Business Arising from Officers Report

Business Arising	Action	Action Officer
Visit to Cherbourg	Works Manager request approval to visit Cherbourg Joinery Business regarding cabinetry supplies.	WM/CEO
Craig Polsen (Cabinetmaker)	Cr Weazel recommended that all current equipment be upgraded and Craig needs to contribute to the community with respect to employment.	WM/CEO
Letter from Kenny Beckett (Sub Contractor)	Was tabled and discussed. The CEO and Works Manager to discuss with Kenny Beckett	WM/CEO

Works Manager Dooley Perkins, left the meeting at 11:10am.

Attendance

Workplace Health and Safety Officer, attended the meeting at 11:20am.

9.2 WORKPLACE HEALTH and SAFETY OFFICER REPORT

Resolution: 21092016-003

Moved by: Cr Williams

Seconded by: Cr Smith

THAT the Workplace Health and Safety report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)



9.2.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Recommendation for Fire Drill at Woorabinda Shire Council Office.	Fire Drill	WHSO
Update Evacuation Plan	Current Plan to be updated	WHSO
Water Treatment Plant, Ventilation concern. Health risk to staff.	Explore new ventilation system	WHSO
Enforce the rules of dog Registration, responsibility of dog owners.	Signage at Mall area and area to be sterile with disinfectant and water.	WHSO/AM
Fencing at Pool, children climbing under fence to gain access to Pool	New secure fencing and regular patrol's from pool staff.	WHSO/PS
Funding for assistant WHSO	Explore future funding for assistant WHSO	CEO/GO

Workplace Health and Safety officer, Leroy Wilson left the meeting at 12:05pm.

The meeting adjourned for lunch at 12:10pm and reconvened at 12:40pm.

9.3 ACTING COMMUNITY SERVICE

Attendance

Acting Community Service Manager attended the meeting at 12:45pm.

Resolution: 21092016-004

Moved By: Cr Weazel

Seconded By: Cr Williams

That the Acting Community Service Manager report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.3.1 COMMUNITY RADIO STATION SURVEY

Resolution: 21092016-005

Moved By: Cr Smith

Seconded By: Cr Alberts

That WASC share the Community survey with Woorabinda State School P & C for the purchase of radio's for community members.

MOTION CARRIED (5/0)



9.3.2 Community Night Patrol

Resolution: 21092016-006

Moved By: Cr Smith

Seconded By: Cr Alberts

That WASC authorises the use of surveillance equipment on Community Night Patrol.

MOTION CARRIED (5/0)

Acting Community Service Manager, Paula Viti left the meeting at 1:55pm.

Attendance

Finance Manager, Aileen Dirr attended the meeting at 2:35pm.

9.3 FINANCE MANAGER REPORT

Resolution: 21092016-007

Moved by: Cr Williams

Seconded by: Cr Weazel

That the Finance Manager report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.3.1 Wadja Wadja High School

Resolution: 21092016-008

Moved by: Cr Weazel

Seconded by: Cr Alberts

That Council Resolve to give Wadja Wadja High School until the 7th December 2016 to pay their account in full otherwise Council will give consideration to evict them from the building.

MOTION CARRIED (5/0)



9.3.2 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Ergon Accounts statement/Leases	Investigate identification account numbers against all new incoming notices.	FM
Travel Policy for Mayor, Ceo and Councillors	Tabled at next Council meeting.	CEO
Funding submissions	Councillors to be aware of all Processes and Procedures regarding all Funding submissions undertaking by Council.	CEO
BAS Invoices	Update on the Bas invoices	FM
Staff Wage Monitoring	Managers to monitor their own Staff	CEO/FM CORP/CSM/WM
WPC/Chris Harris	Outstanding Account	CEO/FM

Finance Manager, Aileen Dirr left the meeting at 3:10pm.

Attendance

Grants Officer, Dennis Ware attended the meeting at 3:35pm.

9.4 GRANTS OFFICER

Resolution: 21092016-009

Moved By: Cr Smith

Seconded By: Cr Alberts

That the Grants Officer report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

Grants Officer, Dennis Ware left the meeting at 3:50pm.

Attendance

Chief Executive Officer Emil Moul

9.5 CHIEF EXECUTIVE OFFICER

Resolution: 21092016-0010

Moved By: Cr Williams

Seconded By: Cr Alberts

That the Chief Executive Officer report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0).



9.5.1 New Houses

Resolution: 21092016-0011

Moved By: Cr Williams

Seconded By: Cr Smith

That Property 240B Doyle St be taken out and that dwelling not be built as proposed.

MOTION CARRIED (5/0)

9.5.2 Woorabinda Pastoral Company Minutes

Resolution: 21092016-0012

Moved By: Cr Williams

Seconded By: Cr Alberts

That the Pastoral Minutes of 19 July 2016 and 31 August 2016 be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0).

9.5.3 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Funeral Assistant Policy	Draft of new policy to be tabled at next council meeting.	CSM
Bus Hire Policy	To be reviewed.	CEO

9.5.4 Quote for Grain Storage

Action: 21092016-0013

Item to remain open for discussion, Council considered the two quotations from Dennys Engineering for the purchase of grain storage for the sum of \$301,532.00 and \$170,500.00 respectfully, CEO to review quotations and report back to next Council meeting.

9.5.5 Community Survey Plan

Note: That the Community Survey Plan for Woorabinda be tabled and will be further discussed at the TWG Meeting 27th September 2016.

10. Duaringa CWA Hall

Resolution: 21092016-0014

Moved By: Cr Smith

Seconded By: Cr Alberts

Council resolve to pursue the purchase of Duaringa CWA Hall for use of Cultural Museum. CEO to initiate negotiation in this regards.

MOTION CARRIED (5/0)



11. CORRESPONDENCE FOR DECISION

Nil

12. GENERAL BUSINESS

- Douglas Tilberoo request for support and assistance to attend the 2017 Master's Games will be supported by Council by providing Douglas with a \$200.00 donation.
- CEO advisement of Diploma of Local Government for Elected Members course, DIGPT will assist with sponsorship assistance. CEO to talk to LGQ training to explore possibility of in house training.
- Review of policies registries, Councillors to review and adopt at next Council meeting.
- Electronic Notice Board to place at front of WASC office.
- Discussion regarding the Woorabinda Junior League Football Club to be held over until next Council meeting.
- Council resolves to activate Blackboy for the use of Cultural and Healing Program targeted for children and young people with behavioural issues and concerns. Engage with relevant agencies for support investment.

13. CLOSURE OF MEETING

There being no further business the meeting closed at 5:55pm.

Confirmed:
Resolution:

Cr Shane Wilkie (Mayor)

21 / 9 / 2016