



1. PRESENT:

Members Present

Cr Cheyne Wilkie (Mayor)
Cr Stewart Smith (Deputy Mayor)
Cr Laurence Weazel
Cr Phillip Alberts
Cr Archie Williams

In Attendance:

Emil Moul (Chief Executive Officer)
Melaine Wicks (Corporate Services Manager)
Neville Perkins (Works Manager)
Paula Viti (Acting Community Service)
Dennis Ware (Grants)
Leroy Wilson (Workplace Health and Safety)
Leslie Purcell (Receptionist)

2. OPENING OF MEETING

The Mayor, Cr Wilkie welcomed all Councillors and guests and declared the meeting open at 9:48am.

WELCOME TO COUNTRY

The Mayor acknowledged the traditional custodians of the land on which this meeting takes place, and paid respect to Elders both past and present.

3. CONDOLENCES

The meeting observed one minutes silence in remembrance of local residents who have recently passed.

4. APOLOGIES AND LEAVE OF ABSENCE

Nil

5. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6. CONFIRMATION OF PREVIOUS COUNCIL MEETING MINUTES

6.1 Ordinary Meeting – 21 September 2016

Resolution: 26102016-001

Moved by: Cr Smith

Seconded by: Cr Alberts

That the minutes of the Ordinary Meeting held on 21 September 2016 be received and adopted as a correct record of proceedings there at.

MOTION CARRIED (5/0)



7. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETING

Business Arising	Action	Action Officer
9.11 Letter from Kenny Beckett	Further discussion with Kenny regarding Letter. Letter from Woorabinda Aboriginal Shire Council attention Kenny.	Chief Executive Officer/Works Manager/Executive Assistant
9.5.3 Funeral Assistance Policy	Carry over item table at next Council meeting.	Chief Executive Officer/Executive Assistant
10. Duaringa Country Women's Association Hall	Letter tabled for general discussion by Chief Executive Officer.	Chief Executive Officer

8. OFFICERS REPORTS

Attendance

Works Manager, Neville Perkins attended the meeting at 10:33am.

9.1 WORKS MANAGER REPORT

Resolution: 26102016-002

Moved by: Cr Williams

Seconded by: Cr Weazel

THAT the Works Managers Neville Perkins report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.1.1 Business Arising from Officers Report

Business Arising	Action	Action Officer
Kenny Beckett	Discussion regarding future work projects. Works Manager to discuss with Chief Executive Officer.	Chief Executive Officer/Works Manager

Works Manager, Neville Perkins left the meeting at 10:53am.

Attendance

Corporate Services Manager, Melaine Wicks attended the meeting at 10:53am to table Finance Managers Report.

9.2 FINANCE MANAGER REPORT

Resolution: 26102016-003

Moved by: Cr Weazel

Seconded by: Cr Alberts

That the Finance Managers Aileen Dirr report tabled by Corporate Services Manager be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)



9.2.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Profit & Loss Trend document for all Woorabinda Aboriginal Shire Council departments	Profit & Loss Trend document to be tabled at next Council meeting.	Corporate Services Manager
Cash Flow	Statement of cash flow to be tabled for sighting at next Council meeting. Split into tied and untied funds.	Corporate Services Manager

Corporate Services Manager, Melaine Wicks left the meeting at 1:04pm.

Attendance

Workplace Health and Safety Officer, Leroy Wilson attended the meeting at 11:03am.

9.3 WORKPLACE HEALTH and SAFETY OFFICER REPORT

Resolution: 26102016-004

Moved by: Cr Alberts

Seconded by: Cr Smith

THAT the Workplace Health and Safety Leroy Wilson report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.3.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Woorie Woods Company	Clean up of premises. Keys to be cut for Woorabinda Aboriginal Shire Council staff.	Chief Executive Officer/Work Place Health & Safety Officer
Radio Station Tower	Ongoing work to be secured, Occupational Health and Safety Officer to undertake further assessments.	Chief Executive Officer/Work Place Health & Safety Officer
Drug & Alcohol Testing for Woorabinda Aboriginal Shire Council staff	Occupational Health and Safety Officer to provide update to Chief Executive Officer, ongoing discussions with Queensland Government Health Department.	Chief Executive Officer/Work Place Health & Safety Officer
Fire Drill	Occupational Health and Safety Officer to undertake Woorabinda Aboriginal Shire Council office Fire drill, Occupational Health and Safety Officer to advise Chief Executive Officer on date and time for drill.	Chief Executive Officer/Work Place Health & Safety Officer/Executive Assistant

Workplace Health and Safety Officer, Leroy Wilson left the meeting at 11:27am.

The meeting adjourned for lunch at 1:05pm, and reconvened at 1:38pm.



Attendance

Acting Community Service Manager, Paula Viti attended the meeting at 2:11pm.

9.4 ACTING COMMUNITY SERVICE REPORT

Resolution: 26102016-005

Moved By: Cr Williams

Seconded By: Cr Alberts

That the Acting Community Service Manager Paul Viti report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.4.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Undoonoo Day Care Centre	Newly appointed Director to officially commence work on 09 th November 2016. Induction planned.	Community Services Manager
Black Star Radio	Community Services Manager to follow up with Black Star radio regarding quotes to fix current Radio Tower (Priority).	Chief Executive Officer/Community Services Manager
Security Community Patrol	Purchasing of one body camera for security patrol staff as well as mounted camera for front foyer of Woorabinda Aboriginal Shire Council Office.	Chief Executive Officer/Community Services Manager
Environmental Health	Ongoing discussions regarding issue of Parthenium weed treatment and parvo at Water Treatment Compound grounds.	Chief Executive Officer/Community Services Manager
Security Community Patrol	Wage subsidy allocation for casual staff wages over a twelve month period.	Chief Executive Officer/Community Services Manager
Pool	Wage subsidy for current six pool staff members.	Community Services Manager
Indigenous Knowledge Centre	Ongoing discussion regarding interim location of Indigenous Knowledge Centre, Opal Hall recommended as interim location as of 01 st November 2016.	Chief Executive Officer/Community Services Manager
Job Network Providers: Community Solutions, Max Employment and NEATO	Fortnightly outreach to Woorabinda to undertake support to community members for associated employment business.	Chief Executive Officer/Community Services Manager

Acting Community Service Manager, Paula Viti left the meeting at 3:00pm.



Attendance

Grants Officer, Dennis Ware attended the meeting at 1:39pm.

9.5 GRANTS OFFICER REPORT

Resolution: 26102016-006
Moved By: Cr Weazel
Seconded By: Cr Williams
That the Grants Officer Dennis Ware report be received for consideration and that those matters not covered by resolution be noted.
MOTION CARRIED (5/0)

9.5.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Black Boy Outstation	Ongoing discussions regarding the use of Black Boy Outstation for community associated youth and cultural programs as well as intervention supports.	Mayor/Chief Executive Officer/Grants Officer
Expression of Interest Invitation to apply for Family Partnerships Funding Regional capacity	Woorabinda Aboriginal Shire Council to be advised on progress relating family support funding options.	Mayor/Chief Executive Officer/Grants Officer
Green Army Submission	Grants officer still awaiting notification of outcome of submission.	Mayor/Chief Executive Officer/Grants Officer
Office Registrar Indigenous Corporations Submission lodged on 14 October 2016	Contact Office Registrar Indigenous Corporations regarding status of outcome of Submission.	Executive Assistant

Grants Officer, Dennis Ware left the meeting at 2:09pm.



Attendance

Chief Executive Officer Emil Moul present in the room at 3:16pm.

9.6 CHIEF EXECUTIVE OFFICER REPORT

Resolution: 26102016-007

Moved By: Cr Weazel

Seconded By: Cr Williams

That the Chief Executive Officer Emil Moul report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0).

9.6.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Funeral Policy Draft	Carry over to Council meeting in November	Chief Executive Officer/Executive Assistant
BAS Invoices	BAS total \$318,617.00	Chief Executive Officer/Corporate Manager
Finger Print Time Clock	Explore fitting of finger print time clock for Woorabinda Aboriginal Shire Council Office and other work areas. To be tabled at November Council meeting	Chief Executive Officer
DILGP Grants and Subsidies programs	Chief Executive Officer advised Bore Four road funding approved. Completion road improvements in twelve months	Chief Executive Officer
Community Drought Support Package	Submission submitted by Chief Executive Officer.	Chief Executive Officer
Controls and Segregation	Review of internal controls.	Chief Executive Officer
Queensland Duaranga Country Women's Association Hall	Ongoing discussions, letters regarding correspondence received and tabled for general discussion.	Chief Executive Officer
Donation from Queensland Government Department of Main Roads and Transport	Donation of \$300.00 fundraised from the Indigenous Literacy Day. Cheque for \$300.00 to be forwarded to Indigenous Knowledge Centre to purchase associated resources.	Chief Executive Officer
Queensland Ombudsman	Letter tabled for discussion, Chief Executive Officer to formally respond to letter.	Chief Executive Officer



9.6.2 Resolution for correspondence for Davina Tilberoo

Resolution: 26102016-008

Moved: Cr Laurence Weazel
Seconded: Cr Phillip Alberts

That Davina Tilberoo Letter be approved for action as well as same motion for Laneway at Booth Street.

MOTION CARRIED (5/0)

9.6.3 Trustee Resolution Document

Resolution: 26102016-009

Moved By: Cr Williams
Seconded By: Cr Alberts

That Woorabinda Aboriginal Shire Council supports Trustee Resolution document, signature of document by Chief Executive Officer and Mayor.

MOTION CARRIED (5/0)

9.7 Woorabinda Pastoral Company Minutes

Resolution: 26102016-0010

Moved by: Cr Archie Williams
Seconded: Cr Phillip Alberts

That the Pastoral Minutes of 11 October 2016 be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.8 CORRESPONDENCE FOR DECISION

9.9 GENERAL BUSINESS

9.9.1 Primary Healthcare Network Service

Resolution: 26102016-11

Moved by: Cr Smith
Seconded by: Cr Williams

That the Primary Healthcare Network Service will relocate to Dooley street Guest House and the Woorabinda Aboriginal & Torres Strait Islander Corporation for Well Being and Health (and entity to be incorporated) will operate from the Dooley street premises.

MOTION CARRIED: (4/1), Cr Laurence Weazel voted against this Motion



9.9.2 Wadja Wadja High School

Resolution: 26102016-12

**Moved by: Cr Alberts
Seconded by: Cr Williams**

That Wadji High School be given until the end of School Term to pay outstanding debt to Woorabinda Aboriginal Shire Council or vacate the premises.

MOTION CARRIED: 5/0

9.9.3 Bus Service, Rockhampton

9.9.4 Red Cross Building Damage

9.9.5 Queensland Health, Aged Care Funding

9.9.6 Phone Credit-Councillors

9.9.7 Blackboy Road-Reseal

9.9.8 Woorabinda Hair Dresser Shop

Resolution: 26102016-13

**Moved by: Cr Williams
Seconded by: Cr Alberts**

That the Shop that was used by the hairdresser to explored for a new business venture by WASC. CEO to table business venture at November Council meeting.

MOTION CARRIED: (5/0)

10. CLOSURE OF MEETING

There being no further business the meeting closed at 4:25pm.

Confirmed:
Resolution:

Cr Cheyne Wilkie (Mayor)

26, 10, 2016