



1. PRESENT:

Members Present

Cr Shane Wilkie (Mayor)
Cr Stewart Smith (Deputy Mayor)
Cr Laurence Weazel
Cr Phillip Alberts

In Attendance:

Aileen Dirr (Acting Chief Executive Officer)
Natalie Alberts (Corporate Services Manager)
Neville Perkins (Works Manager)
Ida Lammermoor (Executive Assistant)

2. OPENING OF MEETING

The Mayor, Cr Wilkie welcomed all Councillors and guests and declared the meeting open at 9:30am.

3. WELCOME TO COUNTRY

The Mayor acknowledged the traditional custodians of the land on which this meeting takes place, and paid respect to Elders both past and present.

4. CONDOLENCES

The meeting observed one minutes silence in remembrance of local residents who have recently passed.

5. APOLOGIES AND LEAVE OF ABSENCE

Resolution: 18052016-001

Moved by: Cr Wilkie

Seconded by: Cr Alberts

That the apology of Cr Williams be accepted and that leave of absence from the meeting be granted.

MOTION CARRIED (4/0)

6. CONFIRMATION OF PREVIOUS COUNCIL MEETING MINUTES

6.1 Ordinary meeting 18 May 2016

Resolution: 18052016-002

Moved by: Cr Smith

Seconded by: Cr Alberts

THAT the minutes of the Ordinary Meeting held on 18 May 2016 be received and adopted as a correct record of proceedings thereat.

MOTION CARRIED (4/0)

6.3 Woorabinda Pastoral Company meeting 05 May 2016

Resolution: 18052016-003

Moved by: Cr Smith

Seconded by: Cr Alberts

THAT the minutes of the meeting of the Woorabinda Pastoral Company held 05 May 2016 be received and the recommendations contained within be noted.

MOTION CARRIED (4/0)



7. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA:

Nil

8. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETING MINUTES

Business Arising	Action	Action Officer
Nil		

9. OFFICERS REPORTS

9.1 Acting Chief Executive Officers Report

Resolution: 18052016-004

Moved by: Cr Weazel

Seconded by: Cr Alberts

THAT the Acting Chief Executive Officers report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (4/0)

9.1.1 Appointment of Acting CEO

Resolution: 18052016-005

Moved by: Cr Weazel

Seconded by: Cr Alberts

Acting CEO, Ms Aileen Dirr to contact the Department of Local Government regarding appointment of an Acting CEO from the Department to come up as soon as possible.

MOTION CARRIED (4/0)

9.1.1 Woorabinda Pastoral Company Meeting Fees

Council discussed the sitting fees payable to Woorabinda Pastoral Company Directors.

Action:	Mayor, Cr Wilkie to discuss the amount of sitting fees payable at the next meeting of the Woorabinda Pastoral Company.
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9.8 Wadja Wadja High School

Council discussed outstanding lease payments for Wadja Wadja High School

Action:	Finance Manager to make arrangements with Councils legal representatives to commence action to collect the outstanding debt.
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9.2 FINANCE MANAGERS REPORT

Resolution: 18052016-006

Moved by: Cr Weazel

Seconded by: Cr Alberts

THAT the Finance Managers report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (4/4)

9.2.1 Appointment of Chief Executive Officer

Resolution: 18052016-006**Moved:** Cr Smith**Seconded:** Cr Alberts

Council request that the Local Government Association select a suitable applicant from the short listing council will not pay more than \$150k.

MOTION CARRIED (4/0)

9.2.2 Night Patrol

Council discussed the effectiveness of current night patrol arrangements and gave consideration to employing additional staff to assist with night patrol.

Council recommended that an additional 2 people be recruited to work from 6am to 6pm doing night patrol. Suitable applicants must be willing to do a security course and they will need to pay for their own license. Council also discussed the possibility of night patrol staff ultimately being able to run their own security business.

Action:	Positions to be advertise as soon as possible and locally.
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9.2.3 Staff Vacancies

Council discussed the current vacant positions of community services manager and workshop mechanic.

Action:	Positions to be advertise as soon as possible and locally.
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Adjournment

Council adjourned for Lunch at 12:50am and resumed at 1:15pm

Attendance

Corporate Services Manager, Natalie Alberts attended meeting at 1:18pm.

9.3 CORPORATE SERVICES MANAGERS REPORT

Resolution: 18052016-007**Moved by:** Cr Alberts**Seconded by:** Cr Weazel

THAT the Corporate Services Managers report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (4/0)

9.3.1 Business Arising from previous meetings

Business Arising	Action	Action Officer
Pest Control	Invite Clarke McKay to attend the council meeting to discuss pest control.	CM

9.3.2 Staff Training

Managers have been provided a copy of WASC Staff Skills Register so that each manager can update the register with identified training needs and requirements of their department's staff.

Relevant training courses can then be identified and a Training Budget must be approved prior to enrolments being completed.

Action:	Obtain a list of staff register for skills audit
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9.3.3 Website Development



Managers have been provide the link to WASC new website, for perusal. Managers are requested to contribute content and photos on their areas of responsibility of their departments.

This will be monitored by the Corporate Services Manager in consultation with the EMT and Council.

Action:	Obtain information from all managers to update Council website, timeframe by 30 th June 2016
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9.3.4 Lease Agreements

Since commencement of my employment, 2014; I was delegated by the CEO at the time, to oversee Council lease arrangements. At that point in time, there were numerous Lease Agreements outstanding over a number of years; with rental fees being paid at the rates of the expired agreement, whilst new terms were being negotiated. These matters passed between MacDonnells, WASC and other parties.

Since the commencement of another CEO appointment early 2015; the lease matters were taken from under my delegation, and so I have not been involved in liaisons between WASC, MacDonnells and lessees for quite some time.

Action:	Invoices be sent out and legal fees be paid also.
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9.3.5 General Business arising from Managers' report

WASC Keys	Key deposit put in place - \$20.00 deposit	CM
Jason Bell	Write a letter to Jason Bell to vacant the premises (Gym room) at the football field by 11:30am Friday the 20 th May 2016 and return mattress to the Guesthouse.	CM

Attendance

- Works Manager, Neville Perkins attended the meeting at 2:38pm.

9.4 WORKS MANAGERS REPORT

Resolution:	18052016-008
Moved by:	Cr Weazel
Seconded by:	Cr Smith
THAT the Works Managers report be received for consideration and that those matters not covered by resolution be noted.	
MOTION CARRIED (4/0)	

9.4.1 Business arising from previous meetings

Nil

9.4.2 Workplace Health & Safety Officer

Action:	Advertise for WHS Officer and WPC has agreed to pay half of the wages. Timeframe by the 31 st May 2016.
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9.4.3 Flying Fox's

Action:	Council agreed to removal of flying fox's legally.
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Attendance

Works Manager left the meeting at 4:00pm

10. CORRESPONDENCE FOR DECISION

10.1 Woorabinda Community Justice Group

Correspondence has been received from Department of Justice and Attorney General regarding the disposition of Council in offering sponsorship to the justice group beyond June 2016.

Attendance

Cr Weazel declared a conflict of interest in this matter and left the meeting at 4:10pm and took no part in discussions.

Resolution: 18052016-008

Moved by: Cr Alberts

Seconded by: Cr Smith

That Council investigate taking over the Woorabinda Community Justice Group and operating the group without a Board..

MOTION CARRIED (3/0)

Attendance

Cr Weazel returned to the meeting at 4:15pm.

11. GENERAL BUSINESS

- Make a request to Government Champion Neil Scales for reimbursement of the Opal fuel to Woorabinda – approx. \$70,000.00 per load and reimbursement of the difference of the cost of Opal and unleaded so council can decide to put down fuel price.
- Mayor will convene a meeting with all the Local agencies and Darumbal regarding the local kids behavior in the community.
- BBQ for the construction crew and Parks and Gardens crew for the finalization of the new houses.

12. CLOSURE OF MEETING

There being no further business the meeting closed at 4:41 pm.

Confirmed:

Resolution:



Cr Shane Wilkie (Mayor)

18 / 5 / 2016

