



## 1. PRESENT:

### Members Present

Cr Shane Wilkie (Mayor)  
Cr Stewart Smith (Deputy Mayor)  
Cr Laurence Weazel  
Cr Phillip Alberts

### In Attendance:

Aileen Dirr (Acting Chief Executive Officer)  
Natalie Alberts (Corporate Services Manager)  
Neville Perkins (Works Manager)  
Ida Lammermoor (Executive Assistant)

## 2. OPENING OF MEETING

The Mayor, Cr Wilkie welcomed all Councillors and guests and declared the meeting open at 9:30am.

## 3. WELCOME TO COUNTRY

The Mayor acknowledged the traditional custodians of the land on which this meeting takes place, and paid respect to Elders both past and present.

## 4. CONDOLENCES

The meeting observed one minutes silence in remembrance of local residents who have recently passed.

## 5. APOLOGIES AND LEAVE OF ABSENCE

Resolution: 22062016-001

Moved by: Cr

Seconded by: Cr

MOTION CARRIED (0/0)

## 6. CONFIRMATION OF PREVIOUS COUNCIL MEETING MINUTES

a. Ordinary meeting 18 May 2016

b.

Resolution: 22062016-002

Moved by: Cr Smith

Seconded by: Cr Alberts

THAT the minutes of the Ordinary Meeting held on 18 May 2016 be received and adopted as a correct record of proceedings thereat.

MOTION CARRIED (3/2)

### Attendance

Senior SGT –Cameron Barwick (District Disaster Coordinator)

Attended the meeting at 10:30am

Left at 10:45am

**Adjournment**

Council adjourned for morning tea at 10:45 and reconvened at 11:00am.

**Attendance**

Denise Hallmark 11:00 am.

- a) Register of Interest
- b) Governance Meeting procedure
- c) Funding for 12 months position

**Moved: Cr Weazel**

**Seconded Cr Smith**

**Motion Carried: (4/0)**

Resolution Council investigate employing a Governance Manager for a period of 12 months to assist the CEO in implementing Governance issues identified by Council Department of Local Government and internal audit recommendations.

**6.3 Woorabinda Pastoral Company meeting 05 May 2016**

**Resolution: 22062016-003**

**Moved by: Cr**

**Seconded by: Cr**

THAT the minutes of the meeting of the Woorabinda Pastoral Company held 05 May 2016 be received and the recommendations contained within be noted.

**MOTION CARRIED (0/0)**

**7. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA:**

Nil

**8. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETING MINUTES**

Business Arising	Action	Action Officer
Woorabinda Pastoral Company	Mayor advised due to seasonal conditions that WPC will not hold meetings between November 2016 and march 2017	
	Two board members will meet with WPC manager monthly to monitor operations. Board member will be nominated at next WPC meeting in July 2016.	
	Meeting fees were discussed at the June WPC meeting. Agreed to leave sitting fees remain as they are but will be further reviewed followed by the commencement of the new CEO.	



### 9. Woorabinda Justice Group

**Resolution:** 22062016-004

**Moved By:** Cr Smith

**Seconded By:** Cr Alberts

**Motion Carried:** (4/0)

**Note:** Councillor Weazel advised perceived conflict of interest due to being of the WJG board member.

Council continue to support the WJG and liaise with the Department of Justice regarding

Continued to auspice the group for the 2016 and 2017 beyond.

### 10. OFFICERS REPORTS

#### 10.1 Acting Chief Executive Officers Report

**Resolution:** 22062016-005

**Moved by:** Cr Weazel

**Seconded by:** Cr Alberts

THAT the Acting Chief Executive Officers report be received for consideration and that those matters not covered by resolution be noted.

**MOTION CARRIED (4/0)**

#### 10.1.1 Community Bus Hire Policy

**Resolution:** 22062016-006

**Moved by:** Cr

**Seconded by:** Cr

The community bus hire policy lay on the table for further consideration at the July 2016 ordinary council meeting.

**MOTION CARRIED (/0)**

#### 10.1.2 Membership of Local Disaster Management Group

**Resolution:** 22062016-007

**Moved by:** Cr Weazel

**Seconded by:** Cr Smith

**Motioned Carried:** (4/0)

Council Wilkie Chairman

Council Alberts Deputy Chairman

**Action:**



### Attendance

Finance Manager, Aileen Dirr attended meeting at 2:10pm

## **11. FINANCE MANAGERS REPORT**

**Resolution:** 22062016-008

**Moved by:** Cr

**Seconded by:** Cr

THAT the Finance Managers report be received for consideration and that those matters not covered by resolution be noted.

**MOTION CARRIED (0/4)**

Attendance Mayor left the meeting at 2:24pm.

### **11.1 Write of Global Intellectual Group**

**Resolution:** 22062016-009

**Moved by:** Cr Weazel

**Seconded by:** Cr Alberts

Council write off the amount of \$492.00 due to the company being external administration.

**MOTION CARRIED (3/0)**

Attendance the Mayor returned at 2:28pm.

### **11.2 Wadja Wadja High School**

**Resolution:** 22062016-0010

**Moved by:** Cr Weazel

**Seconded by:** Cr Alberts

**Motion CARRIED: (4/0)**

That Council contact the Wadja Wadja High School Board requesting a meeting with Council to discuss outstanding lease payments.

### **11.3 Staffing Levels**

Council discussed possible review of the current staff structure to improve efficiently and to address potential increase building work activity over the next three years. Councillors funding sources to address any additional staff engagements.

<b>Action:</b>	
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Finance Manager left the meeting at 3:02pm.

Executive Assistant left the meeting at 3:02pm.



Corporate Services Manager, Natalie Alberts attended meeting at 3:05 pm.

## **12. CORPORATE SERVICES MANAGERS REPORT**

**Resolution:** 18052016-008

**Moved by:** Cr

**Seconded by:** Cr

~~THAT the Corporate Services Managers report be received for consideration and that those matters not covered by resolution be noted.~~

**MOTION CARRIED (0/0)**

### **12.1 Verbal Report on Relevant Activities**

Activity	Discussion	Action Officer
Day care	New reporting system Improved accounts system Averaging 30 children per day	
Environmental health	Water & Sewerage - need to improve testing procedures and reporting processes	
Training	Outside Staff - Upskilling staff to ensure adequate resources to perform operations. Internal staff – MS Office training LGAQ training courses – leadership/commercial cleaning	

#### **12.1.2 Leases**

<b>Action:</b>	Manager Corporate services to circulate lease information to all councilors and liaise with mayor to facilitate a workshop with all elected members to progress finalization of leases.
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#### **12.1.3 General Business arising from Managers' report**

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#### **Attendance**

1. Cr Alberts 3:50pm
2. Natalie left 3:55pm
3. Works Manager, Neville Perkins attended the meeting at 3:58pm.

## **13. WORKS MANAGERS REPORT**

**Resolution:** 22062016-0011

**Moved by:** Cr Weazel

**Seconded by:** Cr Smith

THAT the Works Managers report be received for consideration and that those matters not covered by resolution be noted.

**MOTION CARRIED (3/0)**

Attendance: Cr Alberts 4:05pm

### **13.1 Business arising from previous meetings**

Nil

**13.1.2 New Building Locations****Resolution:** 22062016-0012**Moved by:** Cr Alberts**Seconded by:** Cr Smith

That council reaffirms the sites for the 5 new houses as previous advised from the April 2016 council meeting.

**MOTION CARRIED (4/0)****13.1.3 Emergency Electrical Works – Black Boy****Resolution:** 22062016-0013**Moved by:** Cr Smith**Seconded by:** Cr Alberts

- That in accordance with section 235(c) of the local government regulation 2012, council authorise the Works Manager to engage a suitably qualified electrician to carry out electrical works to make safe the worksite at Blackboy; and
- That the Works Manager call for quotations for other electrical works, including supply of air conditioning units.

**MOTION CARRIED (4/0)****Attendance**

Works Manager left the meeting at 5:15pm

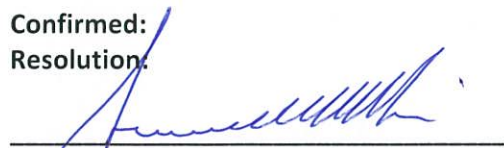
**14. Appointment of Chief Executive Officer****Resolution:** 22062016-0014**Moved by:** Cr Smith**Seconded by:** Cr Alberts

That Council appoint Mr Emil Moul to the position of chief Executive Officer for the Woorabinda Aboriginal Shire Council; and

That the mayor be authorised to negotiate engagement details including salary package.

**MOTION CARRIED (4/0)****15. CORRESPONDENCE FOR DECISION****16. GENERAL BUSINESS****17. CLOSURE OF MEETING**

There being no further business the meeting closed at 5:47 pm.

**Confirmed:****Resolution:**

Cr Shane Wilkie (Mayor)

22/06/2016