



1. PRESENT:

Members Present

Cr Shane Wilkie (Mayor)
Cr Stewart Smith (Deputy Mayor)
Cr Laurence Weazel
Cr Phillip Alberts
Cr Archie Williams

In Attendance:

Michael Hayward (Acting Chief Executive Officer)
Aileen Durr (Finance Manager)
Neville Perkins (Works Manager)
Ida Lammermoor (Executive Assistant)

2. OPENING OF MEETING

The Mayor, Cr Wilkie welcomed all Councillors and guests and declared the meeting open at 9:30am.

3. WELCOME TO COUNTRY

The Mayor acknowledged the traditional custodians of the land on which this meeting takes place, and paid respect to Elders both past and present.

4. CONDOLENCES

The meeting observed one minutes silence in remembrance of local residents who have recently passed.

5. APOLOGIES AND LEAVE OF ABSENCE

Nil

6. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

7. CONFIRMATION OF PREVIOUS COUNCIL MEETING MINUTES

7.1 Ordinary Meeting - 22 June 2016

Resolution: 20072016-001

Moved by: Cr Williams

Seconded by: Cr Alberts

THAT the minutes of the Ordinary Meeting held on 22 June 2016 be received and adopted as a correct record of proceedings thereat.

MOTION CARRIED (5/0)

8. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETING MINUTES

8.1 Wadja Wadja High School

Mayor Wilkie advised that he had contacted representatives from Wadja Wadja High School to arrange a meeting to discuss unpaid lease fees. The Mayor further advised that Wadja Wadja

representatives advised that the matter had been placed in the hands of their legal representatives and that a letter had been forwarded to Council.

The Acting CEO advised that to-date no letter regarding this matter had been received.

Action: 20072016-002

CEO to contact Wadja Wadja legal representative and request a copy of the letter.

8.2 Commercial Leases

Acting CEO advised that the Manager of Corporate Services had resigned on 14 June 2016. The action from the previous meeting to circulate lease information and facilitate a workshop to progress finalisation of the leases had been delegated to the Manager of Corporate Services, however due to her resignation; this matter had not been actioned.

Action: 20072016-003

CEO to follow up on action and provide a report to the next council meeting.

9. OFFICERS REPORTS

9.1 ACTING CHIEF EXECUTIVE OFFICERS REPORT

Resolution: 20072016-004

Moved by: Cr Weazel

Seconded by: Cr Williams

THAT the Acting Chief Executive Officers report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.1.1 Woorabinda Pastoral Company Minutes – 21 June 2016

Resolution: 20072016-005

Moved by: Cr Weazel

Seconded by: Cr Alberts

THAT the minutes of the meeting of the Woorabinda Pastoral Company held 21 June 2016 be received and the recommendations contained within be noted.

MOTION CARRIED (5/0)

Discussion was held in relation to Resolution 21062016/03 of the minutes and the possibility of partnering with Woorabinda Pastoral Company to engage a suitably qualified person to fill the role of Work Health and Safety Officer for both Council and the Pastoral Company.

Action: 20072016-006

1. Council advertise for position of Workplace Health Safety Officer (WHSO) to provide Workplace Health Safety services to Woorabinda Shire Council and Woorabinda Pastoral Company;
2. That Woorabinda Pastoral Company be requested to contribute towards the cost of employing a Work Health and Safety Officer.

Cr Weazel queried Item 7 of the minutes of the Pastoral Company meeting held 21 July 2016. Cr Weazel advised that he understood that not all board members were in attendance when this matter was discussed. Cr Weazel also raised concerns that due to the close personal relationship of one of the board members, the minutes should have recorded if that board member had declared a material personal interest in the matter.

Resolution: 20072016-007

Moved by: Cr Weazel

Seconded by: Cr Alberts

That the Woorabinda Pastoral Company be requested to provide details regarding the process involved in relation to Item 7 of the Woorabinda Pastoral Company board minutes meeting of Tuesday 21 June 2016.

MOTION CARRIED (5/0)

Discussion was held in relation to the legal standing of those elected members who sat on the board of the Woorabinda Pastoral Company. Councillors questioned if the requirements in relation to declaration of interest under the Local Government Act also applied to their duties as Councils representatives on the board of the Pastoral Company.

Resolution: 20072016-008

Moved By: Cr Williams

Seconded By: Cr Alberts

MOTION CARRIED (5/0)

1. That the CEO contact the Local Government Association and seek advice regarding councillors legal exposure as a result of being members of the Woorabinda Pastoral Company board; and
2. AND that LGAQ be further requested to provide advice regarding the process involved should council give consideration to bring Woorabinda Pastoral Company back.

9.1.2 Nomination for Election of LGAQ President

Noted

Adjournment

The meeting adjourned for morning tea at 10:45am and reconvened at 11:05am.

Cr Smith was not in attendance at the recommencement of the meeting.

Attendance

Shannon Bowe, Sam Meeks and Janeen Miesch from Australian Red Cross attended at 11:05am.

Discussion was held in relation to the following matters:

- the provision of a suitable building to provided increase services to the community.
- Leasing of the old Red Cross facility in Carbine Street and potential future use of the building.
- Update of the provision of youth services.

Red Cross representatives left the meeting at 12:05pm.

9.1.2 Nomination for Election of LGAQ

The Acting CEO gave a presentation on Councils organisational structure. Council discussed the need for the organisational structure to facilitate career development pathways so that staff have the opportunity to advance within the organisation to senior roles.

Adjournment

The meeting adjourned for lunch at 12:20pm and reconvened at 1:20pm.

Attendance

Finance Manager, Aileen Dirr attended meeting at 1:27pm

Cr Smith returned to the meeting at 1:37pm

9.2 FINANCE MANAGERS REPORT

Resolution: 20072016-009

Moved by: Cr Williams

Seconded by: Cr Weazel

THAT the Finance Managers report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.2.1 Tenders of Pre-Qualified Suppliers

Resolution: 20072016-010

Moved by: Cr Weazel

Seconded by: Cr Smith

1. That council call tenders for pre-qualified suppliers to supply the following services:
 - Electrical
 - Carpentry
 - Air Conditioning Services
 - Plumbing
 - Cabinetry
 - Cleaning Services
 - Painting
 - Concreting
2. Council engages the services of local buy to assist with preparation and analysis of tenders.

MOTION CARRIED: (5/0)

9.2.2 Review of Information contained in Finance Managers Report

Discussion was held regarding the format of the information contained in the Finance Managers Report. Council determined that a more abridged version of the information is required to allow elected members to better understand council financial position and to monitor profitability of commercial enterprises.

Action: 20072016-011

Manager of Finance to amend format of monthly report to summarise financial position and monitor departmental progress and commercial enterprise viability.

Attendance

Finance Manager left the meeting at 2:07pm.

Works Manager, Neville Perkins attended the meeting at 2:10pm

9.3 WORKS MANAGERS REPORT

Resolution: 20072016-012

Moved by: Cr Weazel

Seconded by: Cr Williams

THAT the Works Managers report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

Attendance

Works Manager left the meeting at 3:10pm



10. CORRESPONDENCE FOR DECISION

Nil

11. GENERAL BUSINESS

11.1 Rename CQID Building

Resolution: 20072016-013

Move by: Cr Weazel

Seconded by: Cr Williams

1. That council officially rename the old CQID Building in Munns Drive "Bill Thaiday Centre "; and
2. That council erect a sign identifying the building as "Bill Thaiday building".

MOTION CARRIED (5/0)

11.2 Organisational Structure

Resolution: 20072016 -0014

Moved by: Cr Smith

Seconded by: Cr Williams

That Council undertake a review of the organisational structure.

MOTION CARRIED (5/0)

12. CLOSURE OF MEETING

There being no further business the meeting closed at 4:28pm.

Confirmed:
Resolution:



Cr Shane Wilkie (Mayor)

20 / 7 / 2016

cl