



1. PRESENT:

Members Present

Cr Cheyne Wilkie (Mayor)
Cr Stewart Smith (Deputy Mayor)
Cr Laurence Weazel
Cr Phillip Alberts
Cr Archie Williams

In Attendance

Emil Moul (Chief Executive Officer)
Melaine Wicks (Corporate Services Manager)
Dennis McLeod (Human Resources Manager)
Leslie Purcell (Executive Assistant)

2. OPENING OF MEETING

The Mayor, Cr Wilkie welcomed all Councillors and guests and declared the meeting open at 8:42am.

WELCOME TO COUNTRY

The Mayor acknowledged the traditional custodians of the land on which this meeting takes place, and paid respect to Elders both past and present.

3. CONDOLENCES

Nil

4. APOLOGIES AND LEAVE OF ABSENCE

Nil

5. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6. CONFIRMATION OF PREVIOUS COUNCIL MEETING MINUTES

6.1 Ordinary Meeting –06122016

Resolution: 25012017-001

Moved by: Cr Stewart Smith

Seconded by: Cr Phillip Alberts

That the minutes of the Ordinary Meeting held on 06 December 2016 be received and adopted as a correct record of proceedings there at.

MOTION CARRIED (5/0)



7. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETING

Business Arising	Action	Action Officer
IR Audit Outcomes	Chief Executive Officer was advised to provide Letter to Councillors from Local Government Association. Chief Executive Officer did not provide Letter. Mayor to contact Local Government Association. Executive Assistant to assist the Mayor if required. Letter to be tabled at February meeting.	Mayor, Executive Assistant
New Council Operational Structure	Chief Executive Officer to provide at February Council meeting.	Chief Executive Officer, Executive Assistant
Correspondence Section in Agenda	Correspondence section to be added to standard agenda. Executive Assistant to ensure all correspondence is included in the Councillors folders.	Executive Assistant
Douglas Graham Letter	Chief Executive Officer to write to Douglas Graham.	Chief Executive Officer Executive Assistant
NBN Network Base Station	Chief Executive Officer to follow up and table at February Council meeting.	Chief Executive Officer Executive Assistant

GENERAL DISCUSSION 25 JANUARY 2017

5.1 Solar Project Term Sheet	Chief Executive Officer to arrange further meeting with James Alley and provide feedback at February Council meeting.	
5.2 National Partnership Agreement on Remote Indigenous Housing	Noted for discussion.	
5.3 Woorabinda Retail Store, Options For Future Operating Futures	Visit to Torres Strait Islands by Chief Executive Officer and Deputy Mayor. Chief Executive Officer to provide feedback at February Council meeting.	
5.4 Wadja Wadja High School	Matters pending with Council Lawyers.	
5.5 CQ RAICCHO Community Consultation Report	Forward CQ RAICCHO Report to all Councillors via e-mail.	Executive Assistant
5.6 Lucinda Major Sponsorship	Donation agreed for BBQ Trailer to be provided to family, Pastoral Company to donate \$500.00 meat for the BBQ Fundraising. Executive Assistant to respond via Letter on 27/01/2017.	Executive Assistant
5.7 Woorabinda 90 th Year Anniversary	Council endorsed 90 th Year Anniversary Events, Discussions to be held further with Organising Committee. Mayor will be Chairperson for the Organising Committee, Executive Assistant to assist the Mayor.	Mayor Chief Executive Officer Executive Assistant



5.8 Woorabinda Warriors Football Team Letter	Letter to be sent to Lesley Bligh with respect to the position of current Caretaker. Request that Woorabinda Warriors Football Team address concerns.	Executive Assistant
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8. OFFICERS REPORTS

Attendance

Chief Executive Officer was present in the meeting at time of tabling Report at.

9.1 CHIEF EXECUTIVE OFFICERS REPORT

Resolution: 25012017-002

Moved by: Cr Archie Williams

Seconded by: Cr Phillip Alberts

THAT the Chief Executive Officers report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.1.1 Business Arising from Officers Report

Business Arising	Action	Action Officer
Traven with Restricted Liquor Licence	Chief Executive Officer to explore responsible Manager with certifications and joint business venture with local Traven's in Central Queensland region.	Chief Executive Officer Executive Assistant
Refurbishment of Black Boy Outstation	Black Boy Outstation submission declined by funding body.	Chief Executive Officer Executive Assistant
Wadja Wadja High School	Chief Executive Officer e-mailed new Principal and Principal declined to meet with Chief Executive Officer. Chief Executive Officer to provide feedback on progression at February Council meeting.	Chief Executive Officer Executive Assistant
Woorabinda Retail Store-Options Future Operating Models	Visit to Torres Strait Island Stores, travel by Chief Executive Officer and Deputy Mayor. Chief Executive Officer to provide feedback report at February Council meeting.	Chief Executive Officer Executive Assistant
Works for Queensland (W4Q) Program	Councillors to provide potential ideas for community improvements by 10 February 2017 to Chief Executive Officer.	Councillors Chief Executive Officer Executive Assistant
Works Managers Report	Council housing rental costs. Chief Executive Officer to provide update at February Council meeting.	Works Manager Chief Executive Officer
Community Services Managers Report	Probation period review Day Care Centre Coordinator. Advise Community Services Manager.	Community Services Manager Chief Executive Officer Executive Assistant



	Horses being relocated outside Woorabinda assisted by Pastoral Company. Chief Executive Officer to provide costing allocation for the Pool.	
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Attendance

Corporate Services Manager, Melaine Wicks attended the meeting at 9:58am to table her report.

9.2 CORPORATE SERVICES MANAGER REPORT

Resolution: 25012017-004

Moved by: Cr Archie Williams

Seconded by: Cr Stewart Smith

That the Corporate Services Managers Melaine Wicks report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.2.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Staff Training Finance Team Staff	Training for skills development, number of staff have completed prior training and a number of other staff are willing to undergo skills training	Corporate Services Manager
Bio Diversity	Check with Chief Executive Officer	

Corporate Services Manager, Melaine Wicks left the meeting at 10:35am.

Attendance

Human Resources Manager report Dennis McLeod entered the room at 10:55am to table his report.

9.3 HUMAN RESOURCES MANAGERS REPORT

Resolution: 25012017-005

Moved by: Cr Laurence Weazel

Seconded by: Cr Stewart Smith

THAT the Human Resources Managers report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.3.1 Business Arising from Officer's Report



Business Arising	Action	Action Officer
New Industrial Relations Act 2017, new Act was to be released on 01/01/2017, awaiting release of document, new award will be broken up into occupations Up to 90% of Council staff members are current casuals, all casuals are being put onto full time contracts and Human Resources Manager is working towards achieving this.	Base of current staff wages, further information to provided. New contracts for current staff being reviewed by Human Resources Manager. Timeframe will be requested in due course. Human Resources Manager to provide update at February Council meeting	Human Resources Manager
New Bullying Policy	Previous Policy to be reviewed and updated in line with the Jurisdiction.	Human Resources Manager Chief Executive Officer
Current Existing Woorabinda Aboriginal Shire Council Policies	Currently being reviewed and updated by Human Resources Manager. Statutory Policy- Advertising Spending was tabled and viewed by Councillors p.14-16 in Human Resources Managers report. Executive Assistant to receive a copy to place onto the Council Website. Future Policies to be sent via e-mail so that all Councillors can be sent an e-mail version prior to each Council meeting. Update to time frame two weeks.	Human Resources Manager Chief Executive Officer Executive Assistant

Resolution: 25012017-006

Moved By: Cr Laurence Weazel

Seconded By: Cr Phillip Alberts

That the Statutory Policy Advertising Spending Policy be received for consideration and that the Policy be fully endorsed for publication.

MOTION CARRIED(5/0)

Human Resources Manager left the meeting at 11:54am. The meeting adjourned for lunch at 11:55am and reconvened at 12:35pm.

Attendance

Works Manager report was tabled by Chief Executive Officer in his report at.

9.4 WORKS MANAGERS REPORT

Resolution: 25012017-007

Moved By: Cr

Seconded By: Cr

That the Works Manager Neville Perkins report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.4.1 Business Arising from Officer's Report



Business Arising	Action	Action Officer
Nil	Nil	Nil

Attendance

Community Services Manager report was tabled by Chief Executive Officer in his report pm.

9.5 COMMUNITY SERVICES MANAGER REPORT

Resolution: 25012017-008
Moved By: Cr
Seconded By: Cr
That the Community Services Manager Paula Viti report be received for consideration and that those matters not covered by resolution be noted.
MOTION CARRIED (5/0)

9.5.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Nil	Nil	Nil

Attendance

Work Place Health & Safety Officers report was tabled in Chief Executive Officers in his report at pm.

9.6 WORKPALCE HEALTH & SAFETY OFFICER REPORT

Resolution: 25012017-009
Moved By: Cr
Seconded By: Cr
That the Work Place Health & Safety Officer report be received for consideration and that those matters not covered by resolution be noted.
MOTION CARRIED (5/0).

9.6.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Nil	Nil	Nil

Attendance

9.7 GRANTS OFFICER REPORT

Resolution: 14122016-010
Moved By: Cr
Seconded By: Cr
That the Grants Officer report be received for consideration and that those matters not covered by resolution be noted.
MOTION CARRIED (5/0).



Business Arising	Action	Action Officer
Nil	Nil	Nil

9.8. Woorabinda Pastoral Company Minutes

Minutes from Pastoral Company meeting held on 06 December 2017.

Resolution: 25012017-0011

Moved by: Cr Archie Williams

Seconded: Cr Stewart Smith

That the Pastoral Minutes from meeting held on 06 December 2017 be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.9 . CORRESPONDENCE FOR DECISION

10 . GENERAL BUSINESS

5.1 Solar Project Term Sheet

5.2 National Partnership Agreement on Remote Indigenous Housing (NPARIH)

5.3 Woorabinda Retail Store, Options for Future Operating Models

5.4 Wadja Wadja High School

5.5 CQ RAICCHO Community Consultation Report

5.6 Lucinda Major Sponsorship

5.7 Woorabinda 90th Year Anniversary Events

5.8 Woorabinda Warriors Football Team Letter

11. CORRESPONDENCE

CLOSURE OF MEETING

There being no further business the meeting closed at 2:48pm.

Confirmed:

Resolution:

Cr Cheyne Wilkie (Mayor)

25 / 01 / 2017