



1. PRESENT:

Members Present

Cr Cheyne Wilkie (Mayor)
Cr Stewart Smith (Deputy Mayor)
Cr Laurence Weazel
Cr Phillip Alberts
Cr Archie Williams

In Attendan

Emil Moul (Chief Executive Officer)
Melaine Wicks (Corporate Services Manager)
Dennis McLeod (Human Resources Manager)
Leslie Purcell (Executive Assistant)

2. OPENING OF MEETING

The Mayor, Cr Wilkie welcomed all Councillors and guests and declared the meeting open at 8:45am.

WELCOME TO COUNTRY

The Mayor acknowledged the traditional custodians of the land on which this meeting takes place, and paid respect to Elders both past and present.

3. CONDOLENCES

The meeting observed one minutes silence in remembrance of local residents who have recently passed.

4. APOLOGIES AND LEAVE OF ABSENCE

Nil

5. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6. CONFIRMATION OF PREVIOUS COUNCIL MEETING MINUTES

6.1 Ordinary Meeting –30 November 2016

Resolution: 14122016-001

Moved by: Cr Archie Williams

Seconded by: Cr Stewart Smith

That the minutes of the Ordinary Meeting held on 30 November 2016 be received and adopted as a correct record of proceedings there at.

MOTION CARRIED (5/0)



7. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETING

Business Arising	Action	Action Officer
Moura Vet	CEO advised that initial amounts were incorrect. Council was advised that each visit is \$500.00 and Council receives funding for Animals to be seen at Moura.	Chief Executive Officer
IR Audit Outcomes	Written letter from Local Government Association Queensland regarding explanation to why the Letter was not given to Council in the first instance. Chief Executive Officer to advise at next Council meeting.	Chief Executive Officer

8. OFFICERS REPORTS

Attendance

Chief Executive Officer was present in the meeting at time of tabling Report at 1:02pm.

9.1 CHIEF EXECUTIVE OFFICERS REPORT

Resolution: 141220016-002

Moved by: Cr Archie Williams

Seconded by: Cr Phillip Alberts

THAT the Chief Executive Officers report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.1.1 Business Arising from Officers Report

Business Arising	Action	Action Officer
Black Boy Outstation	Ongoing continuing discussion meetings with senior staff from Department of Prime Minister Cabinet regarding funding allocation.	Chief Executive Officer
Fingerprint Machine	Communication Centre had provided a quote. This quote was too expensive and Chief Executive Officer will explore another quote from another company and return further information to January Council meeting.	Chief Executive Officer
Funeral Assistance Policy	Further discussion by all Councillors at January 2017 Council meeting.	Chief Executive Officer All Councillors
5.2 Ms Hazel Jean Bounghi	Contact Ian Anders for formal paperwork with regard to the allocation of the residence. Further discussion at January Council meeting.	Chief Executive Officer



5.4 MOU WASC & Central Highlands Regional Council	Was tabled for consideration. No further action required with regard to the MOU.	Chief Executive Officer
5.5 Undoonoo Day Care	Report that was completed by Price Water House be tabled for consideration. No further action required with regard to the Report.	Chief Executive Officer
5.6 Woorabinda Anglican Church	Document was tabled and Chief Executive Officer to sign.	Chief Executive Officer
5.7 NBN Network Base Station	Propose new sites to NBN Network. Chief Executive Officer to inform of two new possible sites.	Chief Executive Officer
5.8 Blackboy Outstation	Discussed in Chief Executive Officers Report. No further action required.	
5.9 Letter from Douglas Graham	Lights were not fixed at the time of concern raised by Douglas Graham, Lights are now fixed. Councillors noted that this matter is for Police Notification. Chief Executive Officer to formally write to Douglas with outcome of discussion.	Chief Executive Officer Executive Assistant
6.0 Operational Management Meeting, Senior Management Team	Recommendation of regular meetings. Chief Executive Officer to progress with meetings. Senior Management staff to meet with their staff.	Chief Executive Officer Senior Management Team Executive Assistant
6.1 HACC Building	Department of Education owns the building. Chief Executive Officer to follow up with Education Queensland.	Chief Executive Officer
6.2 Chief Executive Officer Contract	No questions posed to the Chief Executive Officer by any of the Councillors. No further action required.	Chief Executive Officer All Councillors

Attendance

Corporate Services Manager, Melaine Wicks attended the meeting at 9:05am and left the room due to a Guest Speaker at 9:35am. Melaine Wicks returned to finish her report to Council at 12:06pm.

9.2 CORPORATE SERVICES MANAGER REPORT

Resolution: 141220016-004

Moved by: Cr Laurence Weazel

Seconded by: Cr Archie Williams

That the Corporate Services Managers Melaine Wicks report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)



9.2.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
BAS Invoices	Ongoing Invoicing of BAS. For month of November a Total of \$300,000.00 (TBC) was achieved by the finance team. Ongoing invoicing will continue. No further action required.	Corporate Services Manager
Reclassification of Finance document referencing BAS to an enterprise. Back to July 2016.	Adjustment of document by January 2017 Council meeting.	Corporate Services Manager
Enterprises: Workshop, Butchery, Zamia Creek Station, Petrol Station and Guesthouse	<p>All four Enterprises have been reviewed. Guesthouse will need an ongoing caretaker. Rental Agreement currently being consulted with Primary Care Network. Rental for each room being used.</p> <p>Change to Commercial Lease for revenue, Corporate Services Manager to table at January Council meeting regarding rental agreement cost to Primary Health Care Network.</p> <p>Butcher shop: prices need to be reviewed to make revenue.</p> <p>January-June 2017 new Council budget forecast review.</p> <p>Workshop: no recoveries received, Council can recover costs by servicing of community members cars. Further idea can be Council staff cars to begin with. Progressive long term solutions.</p>	Corporate Services Manager Chief Executive Officer Mayor

Corporate Services Manager, Melaine Wicks left the meeting at 1:00pm.

Attendance

Human Resources Manager report was tabled by Chief Executive Officer in his report.

9.3 HUMAN RESOURCES MANAGERS REPORT

Resolution: 14122016-005

Moved by: Cr

Seconded by: Cr

THAT the Human Resources Managers report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)



9.3.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Nil	Nil	Nil

The meeting adjourned for lunch at 11:35, and reconvened at 12:04pm.

Attendance

Works Manager report was tabled by Chief Executive Officer in his report.

9.4 WORKS MANAGERS REPORT

Resolution: 14122016-006

Moved By: Cr

Seconded By: Cr

That the Works Manager Neville Perkins report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.4.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Nil	Nil	Nil

Attendance

Community Services Manager report was tabled by Chief Executive Officer in his report..

9.5 COMMUNITY SERVICES MANAGER REPORT

Resolution: 14122016-007

Moved By: Cr

Seconded By: Cr

That the Community Services Manager Paula Viti report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)

9.5.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Nil	Nil	Nil



Attendance

Work Place Health & Safety Officers report was tabled in Chief Executive Officers report.

9.6 WORKPALCE HEALTH & SAFETY OFFICER REPORT

Resolution: 14122016-008

Moved By: Cr

Seconded By: Cr

That the Work Place Health & Safety Officer report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0).

9.6.1 Business Arising from Officer's Report

Business Arising	Action	Action Officer
Nil	Nil	Nil

Attendance

Grants Officer Dennis Ware is currently away of Leave.

9.7 GRANTS OFFICER REPORT

Resolution: 14122016-009

Moved By: Cr

Seconded By: Cr

That the Grants Officer report be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0).

Business Arising	Action	Action Officer
Nil	Nil	Nil

9.8. Woorabinda Pastoral Company Minutes

Minutes not received for the Pastoral meeting that occurred on 06/12/2016. Minutes to be tabled for sighting at January 2017 Council Meeting.

Resolution: 14122016-0010

Moved by: Cr

Seconded: Cr

That the Pastoral Minutes of November 2016 be received for consideration and that those matters not covered by resolution be noted.

MOTION CARRIED (5/0)



9.9 . CORRESPONDENCE FOR DECISION

10 . GENERAL BUSINESS

5.1 Guest Speaker, Debbie Dixon-Seale, Manager, Compliance Remote Communities.

5.2 Ms Hazel Jean Bounghi

5.3 Sealing of Bore 3 Road

5.4 MOU WASC Central Highlights Regional Council/TMR Works Program

5.5 Undoonoo Day-Care Funding

5.6 Woorabinda Anglican Church

5.7 NBN Network Base Station Facility Expression of Interest

5.8 Blackboy Outstation

5.9 Letter from Douglas Graham

6.0 Operational Management Meeting, Senior Management Team

6.1. CLOSURE OF MEETING

There being no further business the meeting closed at 2:45pm.

Confirmed:
Resolution:

Cr Cheyne Wilkie (Mayor)

14 / 12 / 16