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**ITEM 1.0: OPENING OF MEETING:**

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**Item 1.1 Meeting Open**

The Mayor declared the meeting open at 9:55am

The Mayor, Cr Wilkie, acknowledged the traditional custodians of the land on which this meeting takes place and paid respect to Elders both past and present.

**Item 1.2 Record of Attendance:**

Cr Cheyne Wilkie	Mayor
Cr Phillip Alberts	Deputy Mayor
Cr Laurence Weazel	
Cr Archie Williams	
Cr Vincent Ghilotti	
Michael Hayward	Acting Chief Executive Officer

**Item 1.3: Apologies:**

Nil

**Item 1.4 Declaration of Interests:**

Nil

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**ITEM 2.0: CONFIRMATION OF MINUTES**

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**Item 2.1 Ordinary Meeting of Council – 26 June 2019.**

**Moved: Cr Williams**

**Second: Cr Alberts**

**RESOLVED:** That the Minutes of the Ordinary Meeting of Council held on 26 June 2019 be confirmed.

**Motion Carried 5/0**

**Resolution: 0719-01**

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**ITEM 3.0: DELEGATIONS AND PRESENTATION OF PETITIONS**

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**Attendance:** Julie Barrett (CQUniversity) and Nickeema Williams (Woorabinda Arts) entered the meeting at 10:12am

**Item 3.1 Woorabinda Arts Update**

Nickeema Williams provided an update on various Woorabinda Arts projects over the past several months; including

- Youth week workshops
- Art Camp at Blackboy Outstation
- Cultural Workshop with Indigenous artist Steve Kemp
- Children's workshop

Professional development, mentoring and support has been provided to local artists, working with Elders, community members and young people over the last few months to create artistic works for a showcase exhibition in Rockhampton during NAIDOC week.

The Woorabinda Arts Showcase exhibition opened on Wednesday 17<sup>th</sup> July. An audience of 62 people attended the exhibition on the opening day and about 184 people attended the exhibition over the week that it was open.



**Attendance:** Julie Barrett and Nickeema Williams left the meeting at 11:00am.  
Dr Carolyn Daniels (CQUniversity) entered the meeting at 11:02am.

**Item 3.2 Woorabinda Education/Enterprise/Research Hub MOU**

Dr Daniels provided a copy of the proposed MOU between CQ University and Woorabinda Aboriginal Shire Council together with a detailed summary of the MOU objectives and each parties roles and responsibilities.

Council discussed the objectives and how the outcomes where to be achieved as well as identifying which party to the MOU would be responsible for the various outcomes.

**Lunch** The meeting adjourned for lunch at 12:15pm and recommenced at 12:30pm

**Attendance:** Dr Daniels left the meeting at 1:10pm

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**ITEM 4.0: BUSINESS ARISING FROM THE PREVIOUS MEETINGS**

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Nil

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**ITEM 5: FINANCIAL PERFORMANCE REPORT**

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**Item: 5.1 Financial Performance Report –June 2019**

The Financial Performance Report for June 2019 was not available due to the Manager Corporate Services being on Maternity Leave.

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**ITEM 6: OFFICERS REPORTS**

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**Item 6.1 CEO REPORT**

Summary of information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officers portfolio

**Moved: Cr Weazel**

**Second: Cr Ghilotti**

**RESOLVED:** That Council receive the Chief Executive Officers report and that those matters not covered by resolution be noted.

**Motion Carried 5/0**

**Resolution: 0719-02**

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**Item 6.1.1 Woorabinda Education/Social Enterprise Business Hub**

The concept for the Woorabinda education/social enterprise business hub was developed out of the relationship established between the Office of Indigenous Engagement, CQUniversity and the Woorabinda community and community leaders.

The Hub project links the need to develop a clear pathway from education and training to employment, career development and/or entrepreneurial pursuits in Woorabinda.

Dr Daniels (CQ University) has provided a copy of the proposed MOU between CQ University and Woorabinda Aboriginal Shire Council together with a detailed summary of the MOU objectives and each parties roles and responsibilities.

**Moved: Cr Ghilotti**  
**Second: Cr Williams**

**RESOLVED:** That Council endorse the Memorandum of Understanding between CQUniversity and Woorabinda Aboriginal Shire Council for the purpose of working in partnership for community development across a range of initiatives that are mutually beneficial to both organisations

**Motion Carried 5/0**

**Resolution: 0719-03**

**Action 51:** Liaise with CQ University to organise signing of MOU

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**Item 6.1.2 CEO Applications**

Council engaged the LGAQ to assist in the recruitment of a new Chief Executive Officer.

Applications for the position closed on Friday 7 June 2019 with 27 applications being received.

A summary of the identified suitable candidates was prepared and circulated to all Councilor's for consideration at the June 2019 ordinary meeting.

Following consideration of the applications Council resolved to recall applications for the position of CEO and that the Department of Local Government be invited to meet with Council to assist with identifying the criteria and attributes for the position of CEO for Woorabinda Aboriginal Shire Council.

Department representatives have indicated a willingness to assist Council in this matter and have been requested to provide suitable dates to meet with Council to discuss.

Due to the recent re-organisation of DLGMRA regions it was recommended that representatives be invited to the August 2019 ordinary meeting.

**Action 52:** Invite DLGMRA representatives to attend August 2019 Council meeting to discuss criteria and attributes for the position of CEO for Woorabinda Aboriginal Shire Council.

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**Item 6.1.3 Cultural Heritage Management Plan**

The Mayor, Deputy Mayor, CEO and the GM of the Woorabinda Pastoral Company met with representatives from Gaangalu Nation People (GNP) on Saturday 6 July 2019 to progress the development of a Cultural Heritage Management Plan.

The meeting was very positive and although future acts were initially mentioned, the parties did agree to the preparation of a s 23 Agreement so that some of the work previously disrupted could progress in the short term once an agreement is executed and in the long term a Cultural Heritage Management Plan (CHMP) would be prepared.

It was agreed that a Coordinating Committee be formed through the local GNP residents and a Cultural Heritage Technical advisor be engaged to assist with clearances initially.

**RESOLVED:** that Council develop a Cultural Heritage Management Plan.

**Action 53:** Contact Gaangalu Nation People's legal representative (Margaret McLennan) regarding progressing the development of a Cultural Heritage Management Plan



**Item 6.1.4****Legal Opinion - Councillor's Liability on Woorabinda Pastoral Board**

Council has previously resolved to recommend to the Woorabinda Pastoral Board to amend the constitution to allow for all 5 councillors to be appointed as directors of Pastoral Company.

At the May 2019 meeting the CEO advised Councillors that the liability cover extended to elected members may not cover any actions they may be liable for when acting as a director of the Pastoral Board. Council subsequently resolved to obtain a legal opinion on the matter.

Preston Law has provided a legal opinion on the matter in relation to:

1. The obligations, risks and consequences of Councillors seeking to be appointed as directors of the Woorabinda Pastoral Company; and
2. Conflicts of interest that may arise if the Councillors are appointed as directors of the Company while serving as elected members for Woorabinda Aboriginal Shire Council.

In summary, the legal opinion advises that if a Councillor's is acting as a Director of the Woorabinda Pastoral Company, and the director breaches their duties as a Director, then they may be personally liable for any fines or penalties. In addition the legal opinion also indicates that there may be a real conflict of interests between councillor's obligations as a Director and a councillor's obligations as an elected member of the local authority.

**Notice of  
intention to  
Repeal  
Resolution**

Cr Ghilotti gave notice of his intention to move a motion at the August 2019 ordinary meeting to repeal resolution 27032019-016 that recommended amending the Woorabinda Pastoral Company constitution to allow for all 5 elected members of the Woorabinda Aboriginal Shire Council be appointed as directors of WPC.

**Action 54:**

**Prepare a notice of intention to Repeal Resolution in accordance with Section 262 Local Government Regulation 2012.**

**Item 6.1.5****PCYC**

The Mayor and CEO have met with representatives from Queensland Police and PCYC to discuss the possibility of establishing a full PCYC program in Woorabinda.

Discussions identified the possibility of converting the lower half of the Opal building to provide office space for both PCYC and the proposed Youth Program which has funding allocated under the social reinvestment program.

Queensland Police representatives advised that QPS would provide a uniformed officer to the program and Council representatives gave a commitment of the use of the Kangaroo Stadium, funding toward 3 youth workers and renovation of the Opal Hall as well as contribution toward electricity and other running costs.

PCYC have provided a draft budget for operating a full PCYC program.

**Moved: Cr Weazel**  
**Second: Cr Alberts**

1. That council make representations to PCYC and QPS to establish a full PCYC program in Woorabinda and that Council commit the necessary funds towards the program; and
2. That representation be made to DATSIP to reallocate the 2019/2021 Social Reinvestment funding towards PCYC operating costs.

**Motion Carried 5/0**

**Resolution: 0719-04**



- Action 55:** Liaise with PCYC and QPS to establish a full PCYC program in Woorabinda.
- Action 56:** Liaise with DATSP to reallocate Social Reinvestment towards PCYC operating costs.

**Item 6.1.6 Bush Councils Convention - Roma 6-8 August 2019**

The next Bush Councils Convention will be held in Roma on 6-8 August 2019.

The Hon Mark Coulton MP, Minister for Regional Services and Local Government, will be attending the convention and will discuss supporting regional communities at the federal level. The State Government and Opposition representatives will also be in attendance and will provide updates on the next steps in supporting regional communities and councils.

**RESOLVED:** That Woorabinda Aboriginal Shire Council not attend the 2019 Bush Councils Convention.

**Item 6.1.7 Security**

The CEO has previously provided a report on an increase in theft and damage to council property and equipment in recent months. .

The report recommended that council give consideration to the feasibility of engaging a security firm to patrol and monitor council property with the view to reducing the amount of cost to council resulting from vandalism and theft.

**Moved: Cr Williams**

**Second: Cr Ghilotti**

**RESOLVED:** That Council make representations to the Local Member and relevant government departments to seek funding towards the establishment of a local community watch program in Woorabinda.

**Motion Carried 5/0**

**Resolution: 0719-05**

- Action 57:** Arrange meeting with Local Member and relevant department representatives to discuss establishment of a community watch program in Woorabinda.

**Item 6.1.8 Woorabinda Service Station**

At the ordinary meeting held on 26 June 2019, Council resolved to call for expressions of interest to lease the Woorabinda Service Station.

In developing the terms for the EOI, it was identified that there are issues in relation to the Diesel and ULP storage tanks.

In addition to the issues with the fuel tanks, it has also been identified that the service station has run at a total loss of over \$150,000 over the past 3 financial years.

**Moved: Cr Weazel**

**Second: Cr Williams**

**RESOLVED:** that the CEO arrange for the necessary repairs to the diesel and ULP tanks and finalise investigations into service station operating costs and that a report be prepared for the August Council meeting.

**Motion Carried 5/0**

**Resolution: 0719-06**





**Action 58:** Arrange for necessary repairs to Woorabinda Service Station ULP and Diesel fuel tanks.

**Action 59:** Prepare a report on Woorabinda Service Station operating costs for August 2019 Council Meeting.

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**Item 6.1.9 Woorabinda Family Fun Day**

At the ordinary meeting held 26 June 2019 Council agreed to participate in a family fun day being organised by the Woorabinda Police and that a Council representative attend the next event planning meeting to discuss the feasibility of combining the fun day with the annual Christmas Street Party.

**Moved: Cr Williams**  
**Second: Cr Alberts**

That Cr Ghilotti be nominated as councils representative to the Woorabinda Family Fun Day organising committee.

**Motion Carried 5/0**

**Resolution: 0719-07**

**Action 60:** Advise OIC Woorabinda Police that Cr Ghilotti is Councils representative on the Woorabinda Family Fun Day organizing Committee.

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**Item 6.1.10 Remote Housing Capital Delivery Program**

At the ordinary meeting held 26 June 2019 correspondence was table from the Department Housing and Public Works regarding the interim remote housing capital delivery program and requesting councils input to develop an implementation plan to identify how the program is to be delivered and managed.

Council subsequently resolved to liaise with the department to develop 2 bedroom dwellings with funding over 2-3 years to allow council workforce to do the majority of the work and increase apprenticeship intake over the extended term.

Representatives from the Department of Housing and Public Works were invited to the TWG meeting held on Tuesday 30 June 2019 to discuss council's requirements and to gain feedback on program guidelines.

At the meeting, Council representatives advised of Councils desire to maximize the available funds and to undertake full construction of the building using council workforce and local suppliers.

Discussion was held regarding how planning and project management would be provided.

The meeting gave consideration to various options including utilizing external sources, department resources and/or partnerships with other local authorities. It was generally agreed to explore all options to identify the best combination that would deliver maximum value for money.

The department have provided a template to be completed and returned so that the program guidelines can be finalized.

**Moved: Cr Williams**  
**Second: Cr Alberts**

That Department Housing and Public Works be advised that councils preferences in relation to the Remote Housing Capital Delivery Program are:

- (a) Construction of 3 bedroom dwellings
- (b) That the program be run over a period of two (2) financial years 2019-2021;

- (c) That Council is allowed to determine how the planning, survey and associated costs are allocated;
- (d) That the funding be allocated on the basis of 50% up front and the balance payable on milestones; and
- (e) That the department of Housing and Public Works be responsible for the management of tenancies similar to the current arrangements in relation to council owned housing for public use.

**Motion Carried 5/0**

**Resolution: 0719-08**

**Action 61:** Advise Department of Housing and Public Works of Councils preferences in relation to the Remote Housing Capital Delivery Program.

**Item 6.2 HUMAN RESOURCE MANAGEMENT REPORT**

Summary of information and updates to Council on various activities and programs that are facilitated within the Human Resource Management portfolio

**Moved: Cr Alberts**

**Second: Cr Williams**

**RESOLVED:** That Council receive the Human Resource Management report and that those matters not covered by resolution be noted.

**Motion Carried 5/0**

**Resolution: 0719-09**

**Item 6.3 COMMUNITY SERVICES REPORT**

Summary of information and updates to Council on various activities and programs that are facilitated within the Community Services portfolio

**Moved: Cr Williams**

**Second: Cr Alberts**

**RESOLVED:** That Council receive the Community Services report and that those matters not covered by resolution be noted.

**Motion Carried 5/0**

**Resolution: 0719-10**

**Item 6.3.1 Boongara Radio Station**

The Boongara Radio Station currently operates under an MOU between Council and Blackstar. The overall objective of the MOU is to provide operational support, develop broadcast programming that focuses on the promotion of local indigenous culture, language and stories and to assist and enhance Indigenous broadcaster's professional development.

Blackstar have replaced new transmitter and other equipment, ongoing IT support specialists to Boongara over the past few months. Evan Wyatt travelled from Cairns to replace equipment and offering broadcast technical advice referred by Black Star for effective stream radio broadcasting servicing

**Moved: Cr Ghilotti**

**Second: Cr Williams**

That the Community Services Manager prepare a report for consideration at the August 2019 meeting regarding the operational process for Boongara Radio Station and Blackstar's involvement in the operational processes.

**Motion Carried 5/0**

**Resolution: 0719-11**





**Action 62:** Prepare a report on Boongara Radio Station operational process for August 2019 Council Meeting.

**Item 6.3.2 Indigenous Knowledge Centre**

The Mayor advised that the security lights at the Indigenous Knowledge Centre are being left on during daylight hours.

**Action 63:** That council install a timer switch on the security lights at the Indigenous Knowledge Centre to turn the lights off during daylight hours

**Item 6.4 WORKS & SERVICES REPORT**

Summary of information and updates to Council on various activities and programs that are facilitated within the Works and Services portfolio.

**Moved: Cr Weazel**  
**Second: Cr Alberts**

**RESOLVED:** That Council receive the Works & Services report and that those matters not covered by resolution be noted.

**Motion Carried 5/0**

**Resolution: 0719-12**

**Item 6.4.1 TMR Cabins**

The Department of Transport and Main Roads (TMR) has been gifted Council 6 cabins that are surplus to their requirements.

TMR are ready to move the cabins and a decision is required to endorse where the cabins are to be located.

**Moved: Cr Williams**  
**Second: Cr Alberts**

**RESOLVED:**

That all 6 cabins be relocated to Blackboy as per original agreement with Department of Transport and Main Roads

**Motion Carried 5/0**

**Resolution: 0719-13**

**Action 64:** Liaise with Department of Transport and Main Roads to relocate cabins to Blackboy.

**Item 7: GENERAL BUSINESS**

**Item 7.1: LGAQ Annual Conference**

The LGAQ 123<sup>rd</sup> Annual Conference will be held in Cairns from 14 to 16 October 2019.

Pursuant to procedural practice member councils are requested to provide any motions in writing to the LGAQ Chief Executive Officer with six (6) weeks' notice. Motions are therefore requested to be submitted no later than 5 August 2019.

Member Councils pay a conference levy in conjunction with their Membership Subscription which entitles council to be represented at conference by two (2) delegates. Other council representatives may attend the conference as observers with a registration cost of \$1,540 (GST incl.).

A decision is required regarding council attendance at the conference and if council wishes to put any motions for inclusion in the conference agenda.





**Moved: Cr Williams**  
**Second: Cr Weazel**

**RESOLVED:**

That all councillors be authorised to attend the LGAQ 123<sup>rd</sup> Annual Conference in Cairns.

**Motion Carried 5/0**

**Resolution: 0719-14**

**Action 65:** Arrange registration, travel and accommodation for all councillors attending LGAQ Annual Conference.

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**Item 7.2 Offset Area Management Plans**

Council has previously entered into contractual arrangements with BHP and Baralaba Coal to establish biodiversity offsets on Stoney Creek and Zamia Creek properties.

Council has obligations to manage the existing offsets for 10 more years, and it is proposed that council give consideration to developing a management implementation plan to better manage council's responsibilities under the offset agreements into the future.

**Moved: Cr Weazel**  
**Second: Cr Ghilotti**

**RESOLVED:**

1. That Council engage the services of Earthtrade to prepare an offset management implementation plan; and
2. That council resolve under Section 235 of the Regulation that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for council to invite quotes or tenders.

**Motion Carried 5/0**

**Resolution: 0719-15**

**Action 66:** Engage Earthtrade to prepare an Offset Management Implementation Plan.

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**Item 7.3: One Mob Fellowship Church – Property Upgrade**

Reverent 'Stuart Hall from the Wesleyan Methodist Church has written to Council seeking assistance to upgrade the One Mob Fellowship Church.

The church is seeking Council assistance with construction of a driveway and landscaping.

**Moved: Cr Weazel**  
**Second: Cr Williams**

**RESOLVED:**

1. That council agree in principle to constructing a driveway and landscaping at the One Mob Church; and
2. That a representative from the local church community be invited to attend the August 2019 council meeting to discuss the scope and design of the proposed works.

**Motion Carried 5/0**

**Resolution: 0719-16**



**Action 67:** Invite a local representative of the One Mob Church to attend the August 2019 Council meeting.

**Item 7.4: Purchase Surplus Water Tanks – Old Town Bore**

Mr Linton Young has expressed an interest in purchasing two (2) x10,000 gallon poly water tanks from the old Woorabinda town bore.

The tanks have no book value and are surplus to council requirements.

**Moved: Cr Williams**

**Second: Cr Ghilotti**

**RESOLVED:**

That council accept the offer from Mr Linton Young to purchase surplus and obsolete water tanks from the old town bore in the amount of \$1500 plus GST

**Motion Carried 5/0**

**Resolution: 0719-17**

**Action 68:** Advise Linton Young of Council decision and raise invoice for purchase amount.

**Item 7.5: Request for Financial Assistance – PCYC OZ Tag**

Council has previously resolved to cover 50% of the registration costs to a maximum of \$2,476 to the Woorabinda PCYC towards the cost of registration fees for teams to participate in the OZ Tag competition..

Correspondence has subsequently been received from Woorabinda PCYC requesting that council reconsider their decision and to meet the full cost of registration fees.

**Moved: Cr Williams**

**Second: Cr Alberts**

**RESOLVED:**

That council provide PCYC with financial assistance in the amount of \$2476 towards OZ Tag registration costs

**Motion Carried 5/0**

**Resolution: 0719-18**

**Action 69:** Advise PCYC of Council will provide assistance in the amount of \$2476 towards OZ Tag Registration Costs.

**Item 7.6 Sponsorship – CQ Women's Indigenous Rugby League**

The CQ Tiddas Women's Indigenous Rugby League team are developing a side to participate in the inaugural "Arthur Beetson" Indigenous Rugby League Carnival to be held in Redcliffe on the 3rd to 5<sup>th</sup> October 2019.

CQ Tiddas Women's Indigenous Rugby League are seeking sponsorship to assist with meeting the costs to attend the carnival.

**Moved: Cr Ghilotti**

**Second: Cr Alberts**

**RESOLVED:**

1. That the matter lay on the table for further consideration at the August 2019 council meeting: and
2. That the CEO identify the number of Woorabinda Women who are selected in the CQ Tiddas Women's Rugby League team





**Motion Carried 5/0**

**Resolution: 0719-19**

**Action 70:** Identify number of Woorabinda Women select in the CQ Tidas Women's team and include in report for August 2019 meeting.

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**Item 7.7 Draft Government Employee Housing Lease**

At the ordinary meeting held on 27 June 2018, Council agreed in principle to lease the site of the present BMX track situated on the corner of Black Boy Road and Munns Drive, to the State Government Employee Housing purposes.

At the ordinary meeting held on 28 March 2019, Council resolved to approve an application for reconfiguring a lot (1 into 2) proposed on part of land described as Lot 135 on SP268500, being the site of the proposed State Government Employee Housing Project.

The Department of Housing & Public Works, Building and Asset Services have now forwarded a copy of a draft lease for the subject land.

**Moved: Cr Alberts**

**Second: Cr Ghilotti**

**RESOLVED:** That Council approve the draft lease in principle for the proposed GEH Housing subject to the site being surveyed to provide the lot on plan description and the area of the proposed lease.

**Motion Carried 5/0**

**Resolution: 0719-20**

**Action 71:** Advise Department of Housing & Public Works of Council decision

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**Item 8: CONFIDENTIAL MATTERS**

**Closed Meeting:** **Moved: Cr Weazel**  
**Second: Cr Alberts**

**RESOLVED:** That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provision:

**8.1 Woorabinda Post Office Sale**

This item is classified as CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Motion Carried 5/0**

**Resolution: 0719-21**

**The Meeting was closed to the public at 4:40pm**

**Open Meeting:** **Moved: Cr Ghilotti**  
**Second: Cr Weazel**

**RESOLVED:** That Council move out of Closed Session and the meeting be reopened to the public.

**Motion Carried 5/0**

**Resolution: 0719-22**

**The meeting was reopened to the public at 4:50pm**

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**Item 8.1**

**Business Proposal - Woorabinda Service Station**

Council has previously resolved to obtain three (3) market valuations for the Woorabinda Post Office with the intention of making an offer to purchase the business. Market valuations have now been obtained and a decision is required on whether or not Council wish to make an offer for the business.

**Resolution:**  
**0719-18**

**Moved: Cr Williams**  
**Second: Cr Ghilotti**

**RESOLVED:**

1. That Council make an offer to purchase the Woorabinda Post Office; and
2. That the CEO be authorised to negotiate the terms of sales, subject to council endorsement.

**Motion Carried 5/0**

**Resolution: 0719-23**

**Action 72:**

**Advice Gail Challacombe of Council decision, negotiate terms of sale and provide a report to August 2019 meeting for Council endorsement.**

**Next Meeting:**

**Moved: Cr Ghilotti**  
**Second: Cr Williams**

**RESOLVED:** That the next ordinary meeting of Council be held on Wednesday 28 August 2019 commencing at 9:00am.

**Motion Carried 5/0**

**Resolution: 0719-24**

**Meeting Close**

There being no further business, the Mayor declared the meeting closed at 4:56pm

**Minutes  
Certificate**

These Minutes are confirmed as a true and correct record of proceedings of the Ordinary Meeting of Council held on 28 August 2019.

Cr Cheyne Wilkie (Mayor)

Date