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**ITEM 1.0: OPENING OF MEETING:**

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**Item 1.1 Meeting Open**

The Mayor declared the meeting open at 10:05am

The Mayor, Cr Wilkie, acknowledged the traditional custodians of the land on which this meeting takes place and paid respect to Elders both past and present.

**Item 1.2 Record of Attendance:**

Cr Cheyne Wilkie Mayor  
Cr Phillip Alberts Deputy Mayor

Cr Laurence Weazel

Cr Archie Williams

Cr Vincent Ghilotti

Michael Hayward Acting Chief Executive Officer

**Item 1.3: Apologies:**

Nil

**Item 1.4 Declaration of Interests:**

Nil

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**ITEM 2.0: CONFIRMATION OF MINUTES**

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**Item 2.1 Ordinary Meeting of Council – 22 May 2019.**

**Moved: Cr Williams**

**Second: Cr Ghilotti**

**RESOLVED:** That the Minutes of the Ordinary Meeting of Council held on 22 May 2019 be confirmed.

**Motion Carried 5/0**

**Resolution: 0619-01**

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**ITEM 3.0: DELEGATIONS AND PRESENTATION OF PETITIONS**

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**Attendance:** Sgt Ricky Zimitat, Officer in Charge, Woorabinda Police entered the meeting at 10:08am

**Item 3.1 Crime and Prevention**

Sgt Zimitat provided an update on youth crime within the community including break and enters and theft of motor vehicles.

Council gave consideration to various measure that may assist with reducing the amount of crime including:

- Establishment of a PCYC; and
- Establishment of a Community Watch Program.

Council further discussed suitable location and funding sources to establish a PCYC.

Council agreed to establish a volunteer Community Watch Program to run over the duration of the June School Holiday period and to further liaise with Qld Police and PCYC with regard to the feasibility of establishing a PCYC in Woorabinda.



**Action 31:** Mayor to organise volunteers for Community Watch Program.

**Action 32:** CEO to further investigate the feasibility of establishing a PCYC in Woorabinda.

**Attendance:** Sgt Zimitat left the meeting at 11:40am.  
Dr Carolyn Daniels, Office of Indigenous Engagement, CQUniversity entered the meeting at 11:40am.

**Item 3.2**

**Woorabinda Education/Enterprise/Research Hub**

Dr Daniels provided a presentation of the proposed Woorabinda Education/Enterprise/Research Hub project.

The Hub project links the need to develop a clear pathway from education and training to employment, career development and/or entrepreneurial pursuits in Woorabinda.

Dr Daniels advised that the concept for the hub developed out of the relationship between the Office of Indigenous Engagement, CQUniversity and the Woorabinda community and community leaders.

Dr Daniels further advised that the project has moved forward to the point that CQUniversity now requires office space in the Woorabinda Community to provide a physical location for:

- CQUniversity staff to visiting and working in Woorabinda;
- To provide access to CQUniversity staff for Woorabinda potential and current students; and
- To provide a CQUniversity presence in the community for the possibility in the future of developing a study hub

The benefits to the community of having office space in Woorabinda are face-to-face communication with staff, greater support for CQUniversity VET, TEP, STEPS, Undergraduate and Post-graduate students in Woorabinda.

Council agreed to provide suitable office space in Woorabinda for CQUniversity staff to allow the project to continue.

**Action 33:** CEO to liaise with CQUniversity to identify suitable facilities for the Hub project.

**Attendance:** Dr Daniels left the meeting at 12:20pm

**Lunch:** The meeting adjourned for lunch at 12:20pm and recommenced at 12:30pm

**Attendance:** Messrs Arty Stokes and Robert Beckett from Narimu Resources entered the meeting at 12:30pm

**Item 3.3**

**Narimu Resources**

Messrs Stokes and Beckett introduced their company, Narimu Resources.

Narimu Resources is a newly formed Corporate Trust based in Woorabinda incorporated to fill the needs of the community in as many sectors of employment for indigenous people prioritising the Woorabinda community.

Mr Beckett informed Council that Narimu Resources has the experience and knowledge of the Woorabinda community life style and will help to build a promising future to support community in Sports and Recreation, Cultural, Training and community programs

Council discussed business opportunities that may currently exist including management of the Woorabinda Landfill site and the possibility of providing mechanical services to Council including tyre changing and small motor servicing

and repairs. Council also gave consideration to assisting with the provision of suitable office space to allow Narimu Resources to become established in the community.

**Action 34:** CEO to investigate available office space suitable for Narimu Resource operations.

**Attendance:** Arty Stokes and Robert Beckett left the meeting at 1:35pm  
Gloria Malone, Principle Project Officer, Department of Aboriginal & Torres Strait Islander Partnerships entered the meeting at 1: 35pm  
Natalie Muir, Acting Manager, Economic Policy, Department of Aboriginal & Torres Strait Islander Partnerships joined the meeting via teleconference at 1:40pm.  
The Mayor left the meeting at 1:35pm and re-entered the meeting at 1:57pm.

**Item 3.4 Social Reinvestment Initiative**

Gloria Malone provided an update on the Social Reinvestment Initiative.  
Council has previously identified reducing youth crime and contact with the youth justice system as a key priority for the community.

Council has proposed to reduce crime and address the issue of over-representation of Aboriginal and Torres Strait Islander young people in the youth justice system by establishing a Youth Hub in Woorabinda that encourages young people to connect with culture and community through coordinated and structured recreation and cultural activities outside of school hours.

The Social Reinvestment Initiative incorporates the creation of safe, secure and age and culturally appropriate venues for you to participate in activities that they identify as needed for their own wellbeing and economic advancement.

Council discussed the availability of suitable venues and ongoing funding for the initiative following the expenditure of the Social Reinvestment funding. Council gave further consideration to previous discussions with Sgt Zimitat regarding the establishment of a PCYC and questioned if the Social Reinvestment funding could be better utilised by redirecting the funds towards alternative programs to reduce youth crime.

Council agreed to review the current and proposed youth crime reduction programs and to reconsider the Social Reinvestment Initiative at the July 2019 ordinary meeting.

**Action 35:** CEO review current and proposed youth programs and provide a report to the July 2019 ordinary meeting.

**Attendance:** Gloria Malone and Natalie Muir left the meeting at 2:40pm.  
Cr Weazel left the meeting at 2:45pm

**ITEM 4.0: BUSINESS ARISING FROM THE PREVIOUS MEETINGS**

Nil





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**ITEM 5: FINANCIAL PERFORMANCE REPORT**

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**Item: 5.1 Financial Performance Report –May 2019**

Section 204 of Local Government Regulation 2012 prescribes that statements must be presented to a meeting of the Council at least on a monthly basis.

The financial report must state the progress that has been made in relation to the local government's budget for the period for the financial year up to the day as near as practicable to the end of the month before the meeting is held.

**Moved: Cr Ghilotti**  
**Second: Cr Alberts**

**RESOLVED:** That the Monthly Performance Statement as at 31 May 2019 be received.

**Motion Carried 4/0**

**Resolution: 0619-02**

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**ITEM 6: OFFICERS REPORTS**

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**Item 6.1 CEO REPORT**

Summary of information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officers portfolio

**Moved: Cr Williams**  
**Second: Cr Ghilotti**

**RESOLVED:** That Council receive the Chief Executive Officers report.

**Motion Carried 4/0**

**Resolution: 0619-03**

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**Item 6.1.1 CEO Applications**

Council has engaged the Local Government Association of Qld (LGAQ) to assist in the recruitment of a new Chief Executive Officer. Applications for the position closed on Friday 7 June 2019.

A total of 27 applications were received for the position and LGAQ have provided a short list of 19 suitable candidates for Council's consideration.

A decision is now required regarding shortlisting of applicants and the formation of an interview panel.

**Moved: Cr Alberts**  
**Second: Cr Ghilotti**

**RESOLVED:** That Council recall applications for the position of CEO and that the Department of Local Government be invited to meet with Council to assist with identifying the criteria and attributes for the position of CEO for Woorabinda Aboriginal Shire Council

**Motion Carried 4/0**

**Resolution: 0619-04**

**Action 36:** CEO to liaise with DLGRMA to arrange meeting with Council to discuss recruitment criteria for CEO position.

**Attendance** Cr Williams let the meeting at 3:05pm

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**Item 6.1.2 Bush Councils Convention - Roma 6-8 August 2019**

Correspondence has been received from LGAQ advising that the the next Bush Councils Convention will be held in Roma on 6-8 August 2019.

The Hon Mark Coulton MP, Minister for Regional Services and Local Government, will be attending the convention and will discuss supporting regional communities at the federal level. The State Government and Opposition representatives will also be in attendance and will provide updates on the next steps in supporting regional communities and councils.

**RESOLVED:** That a decision on councils attendance at the Bush Councils Convention be held over for further consideration at the July 2019 meeting.

**Action 37:** **CEO to include Bush Council Convention in July 2019 Agenda**

**Attendance:** Cr Williams returned to the meeting at 3:19pm

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**Item 6.1.3      Government Champion Visit – 12 July 2019**

The next Government Champion meeting is proposed to be held in Woorabinda on Friday 12 July 2019. If this date does not suit then the next available date for the Government Champion to travel to Woorabinda would not be until later on in September 2019.

**RESOLVED:** That the next Government Champion meeting be held on Friday 12 July 2019.

**Action 38:** **CEO to confirm meeting date with Government Champion**

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**Item 6.1.4      Council Sponsored Bus – Rockhampton Show**

During the month the Mayor authorized expenditure that now requires Council endorsement and authorization for payment.

Following representations from members of the public, the Mayor gave approval for the hire of the Baralaba bus to take passengers from Woorabinda to the Rockhampton Show on Friday 14 June 2019. The bus was provided free of charge to local residence and an invoice has now been received from FJ Rowe for the bus hire in the amount of \$1,452.00 (GST Incl).

**Moved: Cr Williams**

**Second: Cr Ghilotti**

**RESOLVED:**

1. That Council endorse the Mayors actions in authorising the hire of the Baralaba bus to allow members of the Woorabinda community to attend the Rockhampton Show; and
2. That Council approve the payment of \$1,452.00 (GST incl) for hire of the Baralaba bus.

**Motion Carried 4/0**

**Resolution: 0619-05**

**Action 39:** **MCS to arrange payment of bus hire account.**

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**Item 6.1.5      Technical Working Group Meeting**

Correspondence has been received from Mr Ian Anders, Principal Engagement and Planning Officer, DATSIP regarding the date for the next meeting of the Technical Working Group. Mr Anders has proposed the following dates for the next meeting:



- Tuesday 30 July
- Wednesday 7 August

**RESOLVED:** That the next TWG meeting be held on Tuesday 30 July 2019.

**Action 40:** Advise Ian Anders of proposed date for next TWG meeting

**Attendance:** Cr Weazel returned to the meeting at 3:28pm

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**Item 6.1.6 Communication Devices – Mobile Tablets**

Over the past 3 months the Acting CEO has identified a need to implement an improved method of keeping elected members informed of council business, operations and upcoming events.

With the exception of the Mayor and Deputy Mayor who have a council email address, the only means of communication with all other Councillors is via either text message to their private phones or by placing notices etc in a Pidgeon hole provided at the front counter of the council administration building.

To enable better communication and to assist with the reduction of costs associated with photocopying charges, it is proposed that council give consideration to purchasing mobile tablet devices and establishing a council email address for all councillors

**Moved: Cr Ghilotti**  
**Second: Cr Alberts**

**RESOLVED:** That Council purchase mobile device for councillor's official use.

**Motion Carried 5/0**

**Resolution: 0619-06**

**Action 41:** MCS to purchase mobile devices and set up email accounts for all councillors.

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**Item 6.1.7 Policy Review**

The Human Resource Manager is currently reviewing Council Policies. To-date approximately 7 policies have been reviewed and are now available for Councils consideration and adoption as necessary.

A copy of the policies will be circulated to elected members for review the documents and identify to any changes to the policies.

Following circulation of the draft policies, it is proposed that Council hold a workshop to discuss the policies and advise of any corrections prior to adoption.

**Action 42:** CEO to liaise with councillor to identify a suitable date for policy workshop.

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**Item 6.1.8 Security**

There has been an increase in theft and damage to council property and equipment in recent months. As well as the increase in incidents against council property last week a fire was light at the back of the food store.

Council has expended in excess of \$90,000 on vandalism and theft related incidents this financial year.

It is recommended that council give consideration to feasibility of engaging a security firm to patrol and monitor council property with the view to reducing the amount of cost to council resulting from vandalism and theft.

**RESOLVED:** That the matter of engaging a security firm to patrol and monitor council property be held over for further discussion at the July 2019 meeting.



**Action 43:** CEO to include engagement of a security firm in the July 2019 agenda.

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**Item 6.2 HUMAN RESOURCE MANAGEMENT REPORT**

Summary of information and updates to Council on various activities and programs that are facilitated within the Human Resource Management portfolio

**Moved: Cr Williams**

**Second: Cr Alberts**

**RESOLVED:** That Council receive the Human Resource Management report.

**Motion Carried 5/0**

**Resolution: 0619-07**

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**Item 6.3 COMMUNITY SERVICES REPORT**

Summary of information and updates to Council on various activities and programs that are facilitated within the Community Services portfolio

**Moved: Cr Williams**

**Second: Cr Ghilotti**

**RESOLVED:** That Council receive the Community Services report.

**Motion Carried 5/0**

**Resolution: 0619-08**

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**Item 6.3.1 Taroom Trek**

This year marks 92 years since the Taroom to Woorabinda Trek. The last Trek was held over 10 days in 2017 from 28<sup>th</sup> June until 7 July.

It is understood that it is Councils intention that the Trek be commemorated every two (2) years by re-enacting the Taroom Trek.

It is proposed that the Trek re-enactment be held in Spring with approximate dates of 16<sup>th</sup> to 27<sup>th</sup> September 2019. This period coincides with School Holidays.

**Moved: Cr Ghilotti**

**Second: Cr Alberts**

**RESOLVED:** That Council make provision in the 2019/2020 budget to hold a reenactment of the Taroom Walk from 16 to 27 September 2019.

**Motion Carried 5/0**

**Resolution: 0619-09**

**Action 44:** Manger Community Services to make arrangements for holding the Taroom Walk re-enactment.

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**Item 6.4 WORKS & SERVICES REPORT**

Summary of information and updates to Council on various activities and programs that are facilitated within the Works and Services portfolio.

**Moved: Cr Weazel**

**Second: Cr Williams**

**RESOLVED:** That Council receive the Works & Services report.

**Motion Carried 5/0**

**Resolution: 0619-10**





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**Item 7: GENERAL BUSINESS**

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**Item 7.1: Remote Housing Capital Delivery Program**

Correspondence has been received from the Department Housing and Public Works regarding the interim remote housing capital delivery program and requesting councils input to develop an implementation plan to identify how the program is to be delivered and managed.

**Moved: Cr Alberts**  
**Second: Cr Williams**

**RESOLVED:** Council liaise with the department to develop 2 bedroom dwellings/funding over 2-3 years to allow council workforce to do the majority of the work and increase apprenticeship intake over the extended term.

**Motion Carried 5/0**

**Resolution: 0619-11**

**Action 45:** CEO to arrange Department Housing and Public Works representative to attend the next TWG meeting

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**Item 7.2 Woorabinda Family Fun Day**

Correspondence has been received from Snr Sgt Ricky Zimitat (OIC, Woorabinda Police) requesting Council permission and assistance to hold a community family fun day on 29<sup>th</sup> November 2019.

**Moved: Cr Alberts**  
**Second: Cr Ghilotti**

**RESOLVED:** Council agree to participate in a family fun day and that a Council representative attend the next event planning meeting to discuss the feasibility of combining the fun day with the annual Christmas Street Party.

**Motion Carried 5/0**

**Resolution: 0619-12**

**Action 46:** Council to nominate a representative to attend Christmas Street Party meetings.

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**Item 7.3: Exemption Certificate – Woorabinda Health Centre**

Council is in receipt of an application for an Exemption Certificate for a development, being the development-extension to the Woorabinda Multi-Purpose Health Centre for Aged Care Facility located along Munns Drive, Woorabinda.

**Moved: Cr Weazel**  
**Second: Cr Williams**

**RESOLVED:** That Council approve an Exemption Certificate in terms of Section 46(3) of the Planning Act 2016 for the proposed extension to the Woorabinda Multi-Purpose Health Centre for an Aged Care Facility (14 beds) on Lot 2 on SP268499.

**Motion Carried 5/0**

**Resolution: 0619-13**

**Action 47:** CEO to issue Exemption Certificate for Multi-Purpose Health Centre.

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**Item 7.4: Woorabinda Master Plan**

Council has previously called tenders for the preparation of a Master Plan for Future Residential, Commercial and Industrial Land use.

The Master Plan has now been completed and a copy was circulated to all elected members for review and comment at the ordinary meeting of Council held 22 May



2019.

The Master Plan was further considered at the Technical Working Group meeting held 29 May 2019 and was recommended for adoption by Council.

**Moved: Cr Ghilotti**

**Second: Cr Williams**

**RESOLVED:** THAT the Woorabinda Aboriginal Shire Council, as the Local Government Authority for the Woorabinda Aboriginal Shire and as the Trustee of the Woorabinda Deed of Grant in Trust (DOGIT) resolves to;

1. Endorse the Woorabinda Master Plan; and
2. Endorse the Woorabinda Master Plan as a policy of Council.

**Motion Carried 5/0**

**Resolution: 0619-14**

**Action 48:** **Include Master Plan in Council Policy Register**

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**Item 7.5: Yoonthalla Services – Divestment of Services**

Seeking clarification of Councils position in relation to the divestment of various social services from Council to Yoonthalla Services Woorabinda and to identify the level of financial and in-kind support that Council is prepared to provide in relation to the transitioning of the services to Yoonthalla Services.

**Moved: Cr Ghilotti**

**Second: Cr Alberts**

**RESOLVED:** That the Chief Executive Officer make enquiries with the relevant funding bodies for the Undoonoo Day Care and Justice Group regarding the divestment of services to Yoonthalla. And that a report be provided to the July 2019 meeting of council

**Motion Carried 5/0**

**Resolution: 0619-15**

**Action 49:** **CEO to prepare a report on divestment of services and include in July 2019 agenda.**

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**Item 8: CONFIDENTIAL MATTERS**

**Closed Meeting:** **Moved: Cr Weazel**  
**Second: Cr Alberts**

**RESOLVED:** That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provision:

**8.1 Business Proposal- Woorabinda Service Station**

This item is classified as CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Motion Carried 5/0**

**Resolution: 0619-16**

**The Meeting was closed to the public at 4:20pm**



**Open Meeting:**      **Moved: Cr Ghilotti**  
                             **Second: Cr Weazel**

**RESOLVED:** That Council move out of Closed Session and the meeting be reopened to the public.

**Motion Carried: 5/0**

**Resolution: 0619-17**

**The meeting was reopened to the public at 4:24pm**

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**Item 8.1                      Business Proposal - Woorabinda Service Station**

Mr Les Murgha has provided Council with a proposal to lease and operate the Woorabinda Service Station.

**Moved: Cr Weazel**  
**Second: Cr Ghilotti**

**RESOLVED:** That Council call for expressions of interest to lease the Woorabinda Service Station.

**Motion Carried 5/0**

**Resolution: 0619-18**

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**Action 50:**              **CEO to call expressions of Interest for lease of the Woorabinda Service Station.**

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**Next Meeting:**      **Moved: Cr Ghilotti**  
                             **Second: Cr Williams**

**RESOLVED:** That the next ordinary meeting of Council be held on Wednesday 24 July 2019 commencing at 9:00am.

**Motion Carried 5/0**

**Resolution: 0619-19**

**Meeting Close**      There being no further business, the Mayor declared the meeting closed at 4:26pm

**Minutes  
Certificate**

These Minutes are confirmed as a true and correct record of proceedings of the Ordinary Meeting of Council held on 26 June 2019.

Cr Cheyne Wilkie (Mayor)

Date