



MEETING MINUTES

ORDINARY COUNCIL MEETING

WEDNESDAY 23 January 2019

Councillors Present: Mayor Cheyne Wilkie
Cr Laurence Weazel
Cr Phillip Alberts
Cr Archie Williams

Officers Present: Chief Executive Officer - Emil Moul
Minute Secretary – Hine Ahu

Meeting Open: The Mayor declared the meeting open at 10:02am.

Welcome to Country: The Mayor performed the welcome to country ritual.

Apologies: No apology received from Councillor Smith.
Councillors requested CEO to advise on consequences for Cr Smith's consecutive absence from Council Meetings.

Register of Interests: There were no new conflicts of interests recorded.

Item 1: Confirmation of previous Council Meeting Minutes

1.1 Ordinary Council Meeting - 5 December 2018.

Resolution: 23012019-001

MOVED: Cr Weazel
SECOND: Cr Alberts

THAT Council accepts the meeting minutes from the Special Council Meeting on 5 December 2019 as a true and correct record of the meeting.

CARRIED 4/0

Item 2: Business arising from previous Council Meeting Minutes

There was no matters arising from the previous minutes.

Item 3: Invited Speakers

3.1 Hans Muller – Pre Qualified Suppliers for Trade Services Tender

Resolution: 23012019-002

MOVED: Cr Alberts
SECOND: Cr Williams

THAT Council adopts the Register of Pre-Qualified Suppliers for Trade Services.

CARRIED 4/0

3.2 Corporate Services Staff – Discussion on Training Progress

- Training and succession planning for Council staff discussed with emphasis on Skilling Queenslanders for Work (SQW) project – 10 trainees completing Certificate I Conservation and Land Management (CALM) while reclaiming Woorabinda Swamp.
- Mayor Cheyne Wilkie raised issue with Registered Training Organisation (RTO) identified in the agreement. A variation is needed to change RTO from Emerald Agricultural College to Central Queensland University (CQU).
- Cr Williams and Cr Weazel supported discussion with the Corporate staff about the introduction of Synergy (new accounting package) and the training and experiences they have had with the new package, particularly in comparison to the old package Practical Plus. A letter of support for the new package and the training received was provided and read to Council.

3.4 Sharon Kinchela – Yoonthalla Services Woorabinda

- Woorabinda Pastoral Company extended her contract to 31 March 2019. She will continue with Corporate Governance for Transition of ITC program and PHN/HHF chronic disease project to Yoonthalla
- Developing financial management systems and compliance requirement, ie: appropriate accreditation for non-government organisation
- Involved in Women's Group
- Strategic Business and Operational Plan ie: Kanga Bins and Woorabinda Passport (2 day with evening)
- Confirmation of block of land (165) allocated for Proposed Community Health Service (AMS) needed from Council. The land needs to be included on Master Plan so funding can be accessed to build AMS Centre for Woorabinda. Cr Weazel asked what the core function of Yoonthalla was given the diverse range of projects currently being explored. Proposal for field visit to Cherbourg to see what they have done to build an AMS centre
- Divestment Plan – transition of Council Social Services to Yoonthalla Services which include Justice Group / Radio Station / Undoonoo / Driving School
- Governance training and mentoring for Yoonthalla Board needs to happen. Sharon asked Cr Alberts – who sits on Yoonthalla Board - to ask Board for response. Sharon will send copy of Yoonthalla meeting minutes that outline the commitment to governance training for the Board.
- Council agreed to pay the public liability insurance premium for Yoonthalla Services Woorabinda for a period of one year as financial support.

Resolution: 23012019-003

MOVED: Cr Williams

SECOND: Cr Wilkie

THAT Lot 165 or part thereof be included in the Master Plan as the location for Yoonthalla Services Woorabinda (YSW) Community Controlled Health Service

Cr Weazel abstained as he required more information

Cr Alberts declared conflict of interest as he is a member of YSW Board
2 votes for the motion and 1 against

Motion was not carried

Resolution: 23012019-004

MOVED: Cr Williams

SECOND: Cr Wilkie

Motion was not carried

That Council will facilitate the transition of certain Community Services from Council to Yoonthalla Services Wooralinda as resolved between WASC and YSW at the Council Meeting held on 28 November 2018 (Resolution 28112018-003). This is in line with Council's undertaking to assist with the establishment and ongoing support financially and in-kind of Yoonthalla Services Wooralinda.

Cr Alberts declared conflict of interest as he is a member of YSW Board
2 votes for the motion

- Sharon Kinchela and Leslie Purcell left meeting at 1:18pm.

Item 4: Reports

4.1 CEO's Monthly Report

- End of year 2018 community newsletter distributed with summary of projects completed 2018
- Café lease expiration details presented to Council. Council to take the café back and appoint an external manager to run it
- Post Office expiration of leases presented to Council
- Independent Report requested from CEO for Post Office to determine value
- Works for Queensland 2019-2021 projects identified
- Allocating one of the dongas from Neil Scales as a youth space in Kangaroo Stadium and fit out for 4-5 offices needed
- Service Station Upgrade and project management plan detailing procurement for station upgrade presented
- Beautification Project – Taroom Walk and Mimosa Creek. Certificate I CALM has started as part of the Rangers program which the pastoral company are putting together

Resolution: 23012019-005

MOVED: Cr Alberts

SECOND: Cr Williams

THAT Council accepts the CEO's report as presented

3 Voted For

Motion was carried.

4.2 Adoption of WASC Annual Report 2017-18

Resolution: 23012019-005

MOVED: Cr Williams

SECOND: Cr Williams

THAT Council adopts the WASC Annual Report 2017-18

3 Voted For

Motion was carried.

4.3 Adoption of Model Meeting Procedures and Standing Orders for Council Meetings

Resolution: 23012019-006

MOVED: Cr Alberts

SECOND: Cr Williams

THAT the Local Government Councillor Complaints and Other Legislation 2018 Model Meeting Procedures be adopted.

3 Voted For

Motion was carried.

4.4 Woorabinda Pastoral Company Minutes

- Received the WPC draft minutes for the Board Meeting held on 16 January 2019 from Sharon Kinchela via email 3:30pm.
- Minutes presented by Mayor Wilkie
- Sharon Kinchela conducting HR reviews for employees
- Well outlined report from all managers
- Growing local talent for training
- Review constitutional governance for WPC (policies)
- Low employment rate for Woorabinda community – 51%
- Succession plan for workforce needed
- \$25,000.00 payment for WASC as WPC is paying for employees on loan
- Stock production for WPC
- Discussion about current GM (David Hughes) who has been moved to Pastoral Advisory position to be based at Emu Park.
- Nginyani Pty Ltd (Sharon Kinchela) will work two days a week for WPC
- Linton Young will step up as General Manager for Pastoral Company for a six month period. He now has a contract and he has made some good changes so far
- Chris Harris (accountant) and farmer (share farmer/WPC employee) are only ones that have written contracts
- Draft minutes for WPC Director's meeting held at Rockhampton, Wednesday 16 January 2019 tabled and presented to Council

4.5 Local Government Remuneration and Discipline Tribunal Report 2018

It was noted that Category 1 Councillor's remuneration has increased from 1 July 2019.

Resolution: 23012019-007

MOVED: Cr Williams

SECOND: Cr Alberts

THAT Council remuneration increases as set out in the Local Government Remuneration and Discipline Tribunal.

3 Voted For

Motion was carried

General Business

- ##### **5.1 Proposed Schedule of Ordinary Council Meeting Dates 2019**
- Proposed schedule accepted

- 5.2 Woorabinda - Career Pathway & Training Expo 2019**
List of 34 presenters for Expo was provided to Council. The Expo was well attended. The CEO will provide a report for the Council and congratulate Paula Viti on a job well done.
- 5.3 Approved Plans – Mimosa Creek Culvert (WASC11.18) 1809-7582 SDA**
Work has started with local workers seen on road by Mimosa Creek
- 5.4 Master Plan - Yoonthalla Services - Community Controlled Health Service**
This motion was passed – refer to Resolution 23012019-004
- 5.5 Draft Minutes Bowen Basin RRTG Meeting No 2018-4**
Details are available for perusal as the Mayor does not attend the meetings. The Works Manager attends and reports back
- 5.6 Owner's Consent for Reconfiguring of Lot (1 into 2) over Lot 135 on SP268500 in Woorabinda for GEH Housing**

Resolution: 23012019-008

MOVED: Cr Williams

SECOND: Cr Alberts

That Woorabinda Aboriginal Shire Council in its capacity as Trustee of the DOGIT hereby gives owner's consent to the development application for reconfiguring a lot (1 into 2) over lot 135 on SPA268500.

3 Voted For

Motion was carried

- 5.7 Mayor Wilkie asked about housing requirements for Council as there are a number of houses that are currently empty. Should they be given back to the commission?**
- Mayor Wilkie asked about the HR Manager's unit and asked if it was a fire hazard and if the occupant could get out if there was a fire
 - The CEO advised that the following positions were being advertised and that accommodation would be needed for the following:
 - Accountant
 - Grants and Governance Officer
 - HR Officer
 - Building Coordinator
 - Executive Assistant – Temporary Position
- 5.8 Letter from Lachlan Miller MP to Hon Mark Ryan MP Minister of Police**
Letter noted
- 5.9 Preparation for 2020 Quadrennial Local Government Elections**
Information received
- 5.10 The bakery was discussed again and the CEO presented a business plan. A proposed location for the bakery was discussed. The size of the building is important especially if the baker is doing a "full bake". The CEO presented a layout of a proposed bakery on the whiteboard and he also presented the business plan with a breakdown of equipment costs summarising that \$1,000,000.00 would be needed for the bakery building and equipment.**
- Cr Alberts wants to see progress and feels that the bakery could be it.
 - A Water Park was discussed but it is difficult to get \$1 for pool entry now.
 - Works Manager entered meeting to discuss the building options for bakery at **5:00pm**

- CEO will develop plan to include looking at possible building options with a concrete floor:
 - Café house
 - Old jail house
 - Green shed

Item 6: General Correspondence

6.1 No correspondence was tabled for this meeting.

Item 7: Meeting Closed

There being no further business the Mayor closed the meeting at 5:15pm

Confirmed a true record of the proceedings at the Meeting:


Cr Cheyne Wilkie (Mayor)

Date:

22/5/19