



ORDINARY MEETING

28 AUGUST 2024

AGENDA & PREVIOUS MINUTES

Ordinary Meeting

Wednesday, 28 August 2024

9:00am

LOCAL GOVERNMENT PRINCIPLES

- (a) transparent and effective processes, and decision-making in the public interest; and
- (b) sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) democratic representation, social inclusion and meaningful community engagement; and
- (d) good governance of, and by, local government; and
- (e) ethical and legal behavior of councilors, local government employees and councilor advisors.

Agenda

- 1. Opening of Meeting**
- 2. Record of Attendance**
- 3. Apologies**
- 4. Declaration of Interests**
- 5. Condolences**
- 6. Previous Minutes.**
 - 6.1. Ordinary Meeting Minutes 24 July 2024
 - 6.2. Special Meeting Minutes 31 July 2024
- 7. Actions Arising from Previous Minutes**
 - 7.1. Action List – No Actions July 2024
- 8. Governance**
 - 8.1. Mayor's Update
 - 8.2. Councillors Portfolio and/or Committee Updates
- 9. Financial Performance & Accountability**
 - 9.1. July Financial Report
 - 9.2. Fees and Charges
- 10. CLOSED SESSION**


Nil
- 11. Strategic**


Nil
- 12. Report**
 - 12.1. Operational Report

13. General Business

14. Next Meeting

Opening:	OPENING OF MEETING:												
	<p>The Mayor, Terence Munns declared the meeting open at 09:16 am.</p> <p>The Councillor acknowledged the traditional custodians of the land on which this meeting takes place and paid respect to Elders both past and present.</p> <p>Mayor thanked every Council for their time and contribution to Council</p>												
Item: 2	RECORD OF ATTENDANCE												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Cr Terence Munns</td><td style="width: 50%;">Mayor</td></tr> <tr> <td>Cr Anthony Munns</td><td>Deputy Mayor</td></tr> <tr> <td>Cr Howard Booth</td><td></td></tr> <tr> <td>Cr Wagwan Savage</td><td></td></tr> <tr> <td>Cr Stewart Smith</td><td></td></tr> <tr> <td>Kristine Smith</td><td>Chief Executive Officer</td></tr> </table>	Cr Terence Munns	Mayor	Cr Anthony Munns	Deputy Mayor	Cr Howard Booth		Cr Wagwan Savage		Cr Stewart Smith		Kristine Smith	Chief Executive Officer
Cr Terence Munns	Mayor												
Cr Anthony Munns	Deputy Mayor												
Cr Howard Booth													
Cr Wagwan Savage													
Cr Stewart Smith													
Kristine Smith	Chief Executive Officer												
Item: 3	APOLOGIES												
	Nil												
Item: 4	DECLARATION CONFLICT OF INTERESTS												
	<p>In accordance with the Local Government Act 2009, Chapter 6, Part 2, Division 5A, a Councillor has advised to depart the Council Meeting and take no part in the Agenda Item.</p> <p>None</p>												
Item: 5	CONDOLENCE												
	<ul style="list-style-type: none"> Oakly Families – Doyle Family Coleman Families – Rankine Family 												
Item: 6	CONFIRMATION OF MINUTES												
	<ul style="list-style-type: none"> WASC Ordinary Meeting, 19th June 2024 WASC Special Meeting 5th July 2024 												
	<p>Moved: Cr Savage Second: Cr Smith</p> <p>The Minutes of the Ordinary Meeting of Council held on 19 Jun 2024 be confirmed.</p> <p>Motion Carried: 5/5 Resolution: OM0724-01</p> <p>Moved: Cr Savage Second: Cr Smith</p> <p>The Minutes of the Special Meeting of Council held on 05 July 2024 be confirmed.</p> <p>Motion Carried: 5/5 Resolution: OM0724-02</p>												
Item: 7	BUSINESS AND ACTIONS ARISING FROM THE PREVIOUS MEETINGS												
	<ul style="list-style-type: none"> CEO informed Council that Capras yet to be contacted regarding a meeting. 												
Item: 8	Governance												
	8.1 Mayor's Update												

	<p style="text-align: right;">ORDINARY MEETING 24 July 2024</p>
	<ul style="list-style-type: none"> • Attended the Australian Local Government Association Assembly, discussion were held on housing, renewables and community liveability. Impressed with the examples from NT and Western Australia Councils innovations that is happening in communities. • Minister McCallum, Ministerial Champion visited Woorabinda with Assist Ministerial Champion and Wendy AhChin, Department of Premiers. Visited the School and Multi Purpose Health Centre. Highlight the need for housing and job opportunities. • NAIDOC – Councillors congratulated Mayor on his presentation throughout the week.
	<p>8.2 Council Portfolio or Committee Updates</p> <p>Housing Portfolio met to make recommendation to housing allocation. Dept of Housing makes final decision tenancies.</p>
	<p>Moved: Cr Munns Seconded: Cr Booth</p> <p>That Council accepts the update from Mayor and Councillors</p> <p>Carried: 5/5 Resolution: OM0724-03</p>
Break	10:20 – 10:35am
PRESENTATION: NBNC	
Item: 9	<p>9.1 Monthly Financial Report</p> <ul style="list-style-type: none"> • A/Finance Manager provided an overview of the financial report for June 2024 • Discuss the State Wage increases and the Payroll Review Tendering process.
	<p>Moved: Cr Savage Seconded: Cr Booth</p> <p>That Councils receive and accept the Financial Report for July 2024</p> <p>Carried: 5/5 Resolution: OM0724-04</p>
Lunch	12:15 – 12:45pm
Mayor's Statement	<p>In accordance with the provisions of section 254J(3) (e) of the Local Government Regulation 2012, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.</p> <p>Resolution that the meeting be closed</p> <p>Commenced at: 12:46 pm</p>
Item: 10	<p>CLOSED SESSION:</p> <ol style="list-style-type: none"> 1) Research Project 2) Funding Application 3) Commercial Lease/s <p>Ended At: 03:00pm</p>
Closed Session Resolution 1	<p>Moved: Cr Munns Second: Cr Savage</p> <p>Approves the CEO to endorse the Funding Application for Work4Qld to the value \$1.67 with consideration to the possibility of relocating the Animal Care Facility.</p>


	<p style="text-align: right;">ORDINARY MEETING 24 July 2024</p>
	<p>Carried: 5/5 Resolution: OM0724-05</p>
<p>Closed Session Resolution 2</p>	<p>Moved: Cr Munns Second: Cr Smith</p> <p>The Council approves the commencement to tendering process for the lease of the Cafe.</p> <p>Carried: 5/5 Resolution: OM0724-06</p>
<p>Item 11</p>	<p>STRATEGIC</p> <ul style="list-style-type: none"> Mayor request for Council to reconsider the decision to become a member of Torres Cape Indigenous Councils Alliance due to the membership fee and relevance to the strategic direction assisting WASC.
	<p>Moved: Cr Savage Seconded: Cr Smith</p> <p>Councils revoke's the decision Resolution OM0624-11 to be a member of Torres Cape Indigenous Councils Alliance.</p> <p>Carried: 5/5 Resolution: OM0724-07</p>
<p>Item: 12</p>	<p>12.1 Operational Report – June 2024</p> <p>CEO presented the operational report covering progress in the achievement of the Corporate Plan.</p>
	<p>12.2 Contract Management & Compliance</p> <p>As part of the operational report the CEO highlighted the areas of non-compliance and the activities to remedy problems.</p>
	<p>Moved: Cr Smith Seconded: Cr Munns</p> <p>That Council note the current non-compliance matters and progress to date to resolve delays and/or actions required to overcome the status of funded programs and regulatory compliances.</p> <p>Carried: 5/5 Resolution: OM0724-08</p>
	<p>Moved: Cr Smith Seconded: Cr Munns</p> <p>To accept the Operational Report for June 2024 be received and that those matter not covered by resolution be noted.</p> <p>Carried: 5/5 Resolution: OM0724-09</p>
<p>Item 13:</p>	<p>General Business</p> <p>Department of State Development and Infrastructure request for special holidays be observed for 2025 in accordance with the Holiday Act 1983.</p>
	<p>Moved: Cr Munns Seconded: Cr Booth</p>

	<p>To approve and endorse the following Public Holidays for Woorabinda in 2025</p> <ol style="list-style-type: none"> 1. Woorabinda 2025 Public Holiday – Rocky Show – 14th June 2025 2. Woorabinda Day Public Holiday Friday Holiday – 24th October 2025 <p>Carried: 5/5 Resolution: OM0724-10</p>
	Meeting Closed at 03:35 pm
Minutes Confirmation	<p>These Minutes are confirmed as a true and correct record of proceedings of the Ordinary Meeting of Council held on 24 July 2024.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <p>_____</p> <p>Cr Terence Munns (Mayor)</p> </div> <div style="width: 45%;"> <p>_____</p> <p>Date</p> </div> </div>

Unconfirmed

Opening:	OPENING OF MEETING:												
	<p>The Mayor, Terence Munns declared the meeting open at 10.11 am.</p> <p>The Councillor acknowledged the traditional custodians of the land on which this meeting takes place and paid respect to Elders both past and present.</p>												
Item: 2	RECORD OF ATTENDANCE												
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	Nil												
Item: 5	CONDOLENCE												
Item: 6	<p>6.1 Revenue Policy</p> <p>CEO provided an overview of the requirements under the Qld Local Government Act and Regulations for Council to review relevant policies on an annual basis as part of the Budget approval process.</p> <p>A/Financial Manager provided an overview of the intent of the Revenue Policy and relationship to the Budget.</p>												
	<p>Moved: Cr Munns Seconded: Cr Booth</p> <p>Review and accept the Revenue Policy for the 2024/25 Financial Year.</p> <p>Carried: 4/5 Resolution: SM0724-01</p>												
	<p>6.2 Investment Policy</p> <p>Further clarification to be sort on the requirement of the Investment Policy to be reviewed.</p>												
	<p>6.3 Debt Policy</p> <p>A/Financial Manager provided an overview of the intent of the Revenue Policy and relationship to the Budget.</p>												
	<p>Moved: Cr Booth Seconded: Mayor Munns</p> <p>Review and accept the Debt Policy for the 2024/25 Financial Year</p> <p>Carried: 4/5 Resolution: SM0724-02</p>												

	Break at 12:15am – Recommenced at 2:10pm
	<p>6.4 Revenue Statement Acting/Finance Manager spoke to the Revenue Statement purpose: Section 169 of the <i>Local Government Regulation 2012</i> requires that a local governments budget for each financial year must include a Revenue Statement. Section 172 of the <i>Local Government Regulation 2012</i> outlines the matters that a local government must include in its Revenue Statement. The Revenue Statement is an explanatory statement outlining and explaining the revenue measures adopted in the budget. The purpose of the Revenue Statement is:</p> <ul style="list-style-type: none"> To enunciate the methods used to achieve Council's objectives set out in the Revenue Policy; To explain material matters that guide the development and implementation of revenue practices within the Council; and To comply in all respects with legislative requirements.
	<p>Moved: Cr Munns Seconded: Mayor Munns</p> <p>Review and accept the Revenue Statement for the 2024/54 Financial Year.</p> <p>Carried: 4/5 Resolution: SM0724-03</p>
	Cr. Savage exit meeting quorum remains 2:25pm Return: 3:00pm
	<p>Moved: Cr Munns Seconded: Cr Booth</p> <p>That Pursuant to sections 92 and 94 of the Local Government Act 2009 and sections 99 and 101 of the Local Government Regulation 2012, Woorabinda Aboriginal Shire Council resolves to make and levy the water utility charges in the amount of \$30.00 per unit.</p> <p>Carried: 4/5 Resolution: SM0724-04</p>
	<p>Moved: Cr Booth Seconded: Mayor Munns</p> <p>That Pursuant to sections 92 and 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Woorabinda Aboriginal Shire Council resolves to make and levy the sewerage utility charges in the amount of \$25.00 per unit.</p> <p>Carried: 4/5 Resolution: SM0724-05</p>
	<p>Moved: Mayor Munns Seconded: Cr Munns</p> <p>That Pursuant to sections 92 and 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Woorabinda Aboriginal Shire Council resolves to make and levy the waste utility charges in the amount of \$30.00 per unit.</p>

	<p style="text-align: right;">SPECIAL MEETING 31 July 2024</p>
	<p>Carried: 4/5 Resolution: SM0724-06</p>
	<p>Moved: Cr Munns Seconded: Cr Booth</p> <p>That pursuant to section 133 of the Local Government Regulation 2012, Woorabinda Aboriginal Shire Council resolves that it will apply interest at a rate of 8.00% per annum compounding daily on all overdue rates and charges, and any other amount outstanding indicated on the rate notice from the date on which they become overdue. Interest shall not apply to the balance of deferred payment arrangements that are not overdue.</p> <p>Carried: 4/5 Resolution: SM0724-07</p>
	<p>Moved: Cr Booth Seconded: Mayor Munns</p> <p>That pursuant to section 118 of the Local Government Regulation 2012, Woorabinda Aboriginal Shire Council adopts the due date by which rates or charges must be paid as the date that is 31 days after the issue of the rate notice.</p> <p>Carried: 4/5 Resolution: SM0724-08</p>
	<p>6.5 Budget Statement 2024/25 Financial Year</p>
	<p>Moved: Mayor Munns Seconded: Cr Booth</p> <p>That pursuant to section 170A of the Local Government Act 2009 and section 169 and 170 of the Local Government Regulation 2012, Council resolve to adopt the Budget for the financial year 2024/25 financial year incorporating:</p> <ul style="list-style-type: none"> i. The Statement of Financial Position ii. The Statement of Cash Flows iii. The Statement of Income and Expenditure iv. The Statement of Changes in Equity v. The long-term financial forecast vi. The relevant measures of financial sustainability <p>Carried: 4/5 Resolution: SM0724-09</p>
	<p>6.6 Statement of Estimated Financial Position</p>
	<p>Moved: Mayor Munns Seconded: Cr Savage</p> <p>The Council note the Statement of Estimated Financial position as tabled as tabled in the June Monthly Financial Report.</p> <p>Carried: 4/5 Resolution: SM0724-10</p>
<p>Item 13:</p>	<p>General Business</p>
	<p>Meeting Closed at 4.00pm</p>

Minutes Confirmation	<p>These Minutes are confirmed as a true and correct record of proceedings of the Ordinary Meeting of Council held on 31 July 2024.</p> <div><div>_____</div><div>Cr Terence Munns (Mayor)</div></div> <div><div>_____</div><div>Date</div></div>
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UnConfirmed