



**ORDINARY MEETING**  
**27 NOVEMBER 2024**  
**AGENDA & PREVIOUS**  
**MINUTES**

# Ordinary Meeting

## Wednesday, 27 November 2024

### 9:00am

#### LOCAL GOVERNMENT PRINCIPLES

- (a) transparent and effective processes, and decision-making in the public interest; and
- (b) sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) democratic representation, social inclusion and meaningful community engagement; and
- (d) good governance of, and by, local government; and
- (e) ethical and legal behavior of councilors, local government employees and councilor advisors.


#### Agenda


- 1. Opening of Meeting**
- 2. Record of Attendance**
- 3. Apologies**
- 4. Declaration of Interests**
- 5. Condolences**
- 6. Previous Minutes.**
  - 6.1. Ordinary Meeting Minutes 30 October 2024
  - 6.2. Special Meeting Minutes 19 November 2024
- 7. Actions Arising from Previous Minutes**


Nil
- 8. Governance**
  - 8.1. Mayor's Update
  - 8.2. Councillors Portfolio and/or Committee Updates
  - 8.3. New Policy – Councillors Portfolio
- 9. Financial Performance & Accountability**
  - 9.1. October Financial Report
  - 9.2. Christmas Closure Report
- 10. CLOSED SESSION**

None
- 11. Strategic**
  - 11.1. Woorabinda Leadership Group Membership
- 12. Report**
  - 12.1. Operational Report – October 2024
- 13. General Business**
- 14. Next Meeting**

<b>Opening:</b>	<b>OPENING OF MEETING:</b>														
	<p>The Mayor, Terence Munns declared the meeting open at 09:01 am.</p> <p>The Councillor acknowledged the traditional custodians of the land on which this meeting takes place and paid respect to Elders both past and present.</p> <p>Mayor thanked every Council for their time and contribution to Council</p>														
<b>Item: 2</b>	<b>RECORD OF ATTENDANCE</b>														
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Cr Terence Munns</td><td style="width: 50%;">Mayor</td></tr> <tr> <td>Cr Anthony Munns</td><td>Deputy Mayor</td></tr> <tr> <td>Cr Howard Booth</td><td></td></tr> <tr> <td>Cr Wagwan Savage</td><td></td></tr> <tr> <td>Cr Stewart Smith</td><td></td></tr> <tr> <td>Kristine Smith</td><td>Chief Executive Officer</td></tr> <tr> <td>Daniel Caldwell</td><td></td></tr> </table>	Cr Terence Munns	Mayor	Cr Anthony Munns	Deputy Mayor	Cr Howard Booth		Cr Wagwan Savage		Cr Stewart Smith		Kristine Smith	Chief Executive Officer	Daniel Caldwell	
Cr Terence Munns	Mayor														
Cr Anthony Munns	Deputy Mayor														
Cr Howard Booth															
Cr Wagwan Savage															
Cr Stewart Smith															
Kristine Smith	Chief Executive Officer														
Daniel Caldwell															
<b>Item: 3</b>	<b>APOLOGIES</b>														
	None														
<b>Item: 4</b>	<b>DECLARATION CONFLICT OF INTERESTS</b>														
	<p>In accordance with the Local Government Act 2009, Chapter 6, Part 2, Division 5A, <i>a Councillor</i> has advised to depart the Council Meeting and take no part in the Agenda Item.</p> <p>None</p>														
<b>Item: 5</b>	<b>CONDOLENCE</b>														
	<ul style="list-style-type: none"> <li>McInerney Families</li> </ul>														
<b>Item: 6</b>	<b>CONFIRMATION OF MINUTES</b>														
	<ul style="list-style-type: none"> <li>WASC Ordinary Meeting, 25<sup>th</sup> September 2024</li> </ul>														
	<p><b>Moved: Cr Booth</b>  <b>Second: Cr Savage</b></p> <p>The Minutes of the Ordinary Meeting of Council held on 25 September 2024 be confirmed.</p> <p><b>Motion Carried: 5/5</b> <span style="float: right;"><b>Resolution: OM1024-01</b></span></p>														
<b>Item: 7</b>	<b>BUSINESS AND ACTIONS ARISING FROM THE PREVIOUS MEETINGS</b>														
	<ul style="list-style-type: none"> <li>Council with an Update on Monday, 28<sup>th</sup> October and a meeting with Qbuild once a solution is identified to ensure the safety of the tree.</li> <li>To be further discussed with the A/Finance Manager, on the surcharges relating to a Commercial Lease. Item 9 of the Agenda</li> </ul>														
<b>Item: 8</b>	<b>Governance</b>														
	<p><b>8.1 Mayor's Update</b></p> <ul style="list-style-type: none"> <li>Qld Indigenous Housing Summit – Informed about the direction of Indigenous Housing.</li> </ul>														

	<p style="text-align: right;"><b>ORDINARY MEETING</b> <b>30 October</b> <b>2024</b></p>
	<ul style="list-style-type: none"> <li>• Government Champion organised a meeting with the Water Regulator to discuss is with Water infrastructure especially the Bores</li> <li>• Kowanyama Council to identify ways in operating the Pastoral Business and view the Water Infrastructure, Sewerage and Social Club operated for non-for-profit</li> <li>• LGAQ Conference all Councillors attended benefited to the networking, information stalls was informative such as different design for Playgrounds</li> <li>• A number of meetings were held with potential business owners for the Foodworks Store.</li> </ul>
	<p><b>8.2 Council Portfolio or Committee Updates</b></p> <ul style="list-style-type: none"> <li>• Woorabinda Leadership Group Workshop was conducted with eight (8) attendees.</li> <li>• Housing Meeting is scheduled for Thursday, 31<sup>st</sup> October.</li> <li>• Community Safety Plan, Councillors have committed to participate in the promotion of the survey to encourage community participation</li> </ul>
	<p><b>Moved: Cr Smith</b> <b>Seconded: Mayor Munns</b></p> <p>That Council accepts the update from Mayor and Councillors Update</p> <p><b>Carried: 5/5</b> <span style="float: right;"><b>Resolution: OM1024-02</b></span></p>
	<p><b>8.3 Development Application – Material Use of Change</b></p> <ul style="list-style-type: none"> <li>• Discussion was held to the safety issue of the Red Shed. Ceo highlighted that this will be considered as part of the Construction Phase. Should the Red Shed be deemed unrepairable, the recommendation will be provided to council on going foward with repair or demolition.</li> </ul>
	<p><b>Moved: Mayor Munns</b> <b>Seconded: Cr Munns</b></p> <p>That Council as the Local Government Authority and Trustee of the DOGIT resolves to approve (subject to conditions):</p> <ol style="list-style-type: none"> <li>a. The Development Application lodged with Council for:             <ol style="list-style-type: none"> <li>i. Material Change of Use for Emergency Services &amp; Community Facility (Disaster Recovery Centre &amp; Community Hub)</li> </ol> </li> </ol> <p><b>Carried: 5/5</b> <span style="float: right;"><b>Resolution: OM1024-03</b></span></p>
<p><b>Item: 9</b></p>	<p><b>9.1 Monthly Financial Report</b></p> <ul style="list-style-type: none"> <li>• A/Finance Manager provided an overview of the financial report for September 2024</li> </ul>
	<p><b>Moved: Cr Savage</b> <b>Seconded: Cr Booth</b></p> <p>That Councils receive and accept the Financial Report for September 2024</p> <p><b>Carried: 5/5</b> <span style="float: right;"><b>Resolution: OM1024-04</b></span></p>
<p><b>Mayor's Statement</b></p>	<p>In accordance with the provisions of section 254J(3) (e) of the Local Government Regulation 2012, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.</p> <p>Resolution that the meeting be closed;</p> <p><b>Closed at: 10:23am</b></p>

	<p style="text-align: right;"><b>ORDINARY MEETING</b> <b>30 October</b> <b>2024</b></p>
<p><b>Item: 10</b></p>	<p><b>CLOSED SESSION:</b> 10.1 Staffing Matters 10.3 Commercial Lease</p>
	<p><b>Opened At: 12:11pm</b></p>
	<p>10.1 Amend Essential Services &amp; Open Spaces Staffing Structure</p>
	<p><b>Moved: Cr Savage</b> <b>Seconded: Cr Smith</b></p> <p>The Council support and approves the amendments to the Essential Services &amp; Open Spaces staffing structure.</p> <p><b>Carried: 5/5</b> <span style="float: right;"><b>Resolution: OM1024-05</b></span></p>
	<p>10.2 Foodworks Commercial Lease</p>
	<p><b>Moved: Cr Booth</b> <b>Seconded: Cr Smith</b></p> <ol style="list-style-type: none"> <li>1. Instruct Preston Law to commence the process with current leasee to conclude the lease arrangement that was not renewed in November 2023.</li> <li>2. Instruct Preston Law to commence commercial lease negotiation with preferred leasee for the management and operation of the Woorabinda Supermarket, with a preference for a three (3) year lease term to be negotiated, subject to Council's approval. Alternatively, Council may choose to open a tender process, recognising the associated risks of potential food security disruptions during the transition.</li> </ol> <p><b>Carried: 5/5</b> <span style="float: right;"><b>Resolution: OM1024-06</b></span></p>
	<p><b>10.3 Commercial Lease – Church</b></p>
	<p><b>Moved: Cr Munns</b> <b>Seconded: Cr Booth</b></p> <p>Approves the lease for Qld Aboriginal Ministries Church at a rental rate of \$1.00 for a term of two (2) years with the option to renew for a further two (2) years</p> <p><b>Carried: 5/5</b> <span style="float: right;"><b>Resolution: OM1024-07</b></span></p>
	<p><b>LUNCH BREAK – 12:15pm – Reconvened at 12:46pm</b></p>
<p><b>Item 11</b></p>	<p><b>STRATEGIC</b></p> <p><b>11.1 Operational Plan 2024/2025</b></p> <ul style="list-style-type: none"> <li>• Amended to the Mayors Message to include Community Hub and Play out Way (Womens Change Room)</li> </ul>
	<p><b>Moved: Cr Savage</b> <b>Seconded: Cr Munns</b></p> <p>Council accepts and approves the Operational Plan 2024/2025</p>

	<p style="text-align: right;"><b>ORDINARY MEETING</b> <b>30 October</b> <b>2024</b></p>
	<p><b>Carried: 0/5</b> <span style="float: right;"><b>Resolution: OM1024-08</b></span></p>
	<p><b>11.2 Woorabinda Leadership Group Membership</b></p>
	<p>Carry decision over for the next Council Meeting on the 27<sup>th</sup> November 2024.</p>
<p><b>Item: 12</b></p>	<p><b>12.1 Operational Report – September 2024</b></p>
	<p><b>Moved: Cr Booth</b> <b>Seconded: Mayor Munns</b></p> <p>To accept the Operational Report for September 2024 be received and that those matter not covered by resolution be noted.</p> <p><b>Carried: 5/5</b> <span style="float: right;"><b>Resolution: OM1024-09</b></span></p>
<p><b>Item 13:</b></p>	<p><b>General Business</b></p> <p>13.1 Portfolio</p>
	<p><b>Moved: Cr Munns</b> <b>Seconded: Cr Savage</b></p> <p>Council Approves the following Councillor Portfolio</p> <p>Cr. Stewart Smith:- Town Beautification Cr. Anthony Munns:- Sport &amp; Recreation Cr. Wagwan Savage:- Horticulture &amp; Environment Cr. Howard Booth:- Educational Pathways</p> <p><b>Carried: 5/5</b> <span style="float: right;"><b>Resolution: OM1024-10</b></span></p>
	<p><b>13.2 Managers availability</b></p> <ul style="list-style-type: none"> <li>• Give-it-ago community concerns about availability Managers to respond to queries relating to employment.</li> </ul>
	<p>Meeting Closed at 03:10 pm</p>
<p><b>Minutes Confirmation</b></p>	<p>These Minutes are confirmed as a true and correct record of proceedings of the Ordinary Meeting of Council held on 30 October 2024.</p> <div style="display: flex; justify-content: space-between;"> <div data-bbox="373 1727 783 1787"> <p>_____</p> <p><b>Cr Terence Munns (Mayor)</b></p> </div> <div data-bbox="1174 1727 1444 1787"> <p>_____</p> <p><b>Date</b></p> </div> </div>

**Previous Minutes**

**Council Special Meeting**

**19<sup>th</sup> November 2024**



**SPECIAL MEETING  
19 November 2024**

<b>Opening:</b>	<b>OPENING OF MEETING:</b>
	<p>The Mayor, Terence Munns declared the meeting open at 09:01 am.</p> <p>The Councillor acknowledged the traditional custodians of the land on which this meeting takes place and paid respect to Elders both past and present.</p>
<b>Item 2</b>	<b>RECORD OF ATTENDANCE</b>
	<p>Cr Terence Munns Mayor Cr Anthony Munns Deputy Mayor Cr Howard Booth Cr Wagwan Savage Cr Stewart Smith</p> <p>Kristine Smith, Chief Executive Officer Daniel Caldwell, Strategic Governance Manager</p>
<b>Item 3</b>	<b>APOLOGIES</b>
	<p>Nil.</p>
<b>Item 4</b>	<b>DECLARATION OF INTERESTS</b>
	<p>In accordance with the <i>Local Government Act 2009</i>, Chapter 6, Part 2, Division 5A, a Councillor has advised to depart the Council Meeting and take no part in the Agenda Item.</p> <p>None</p>



<b>Item 6</b>	<b>Closed Session – Legal Matter</b>
	<p>In accordance with the provisions of section 254J(3) (e) of the Local Government Regulation 2012, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.</p> <p>Resolution that the meeting be closed;</p> <p><b>Closed at: 9:05am</b></p> <p><b>Reopened at: 9:40am</b></p>
	<p><b>Moved: Cr Smith</b></p> <p><b>Seconded: Cr Booth</b></p> <p>Council to resolve to:</p> <p>Accept the legal advice and progress the Commercial Lease with the preferred business proposal for the operation of the Woorabinda Store to be finalised by Preston Law.</p> <p><b>Carried: 5/5</b> <span style="float: right;"><b>Resolution: SM1124-01</b></span></p>
	Meeting Closed at 09:47am

<b>Minutes Certificate</b>	<p>These minutes are confirmed as a true and correct record of proceedings of the Special Meeting of Council held on 19 November 2024.</p>          <div style="display: flex; justify-content: space-between;"> <div> <p>_____</p> <p><b>Cr Terance Munns (Mayor)</b></p> </div> <div> <p>_____</p> <p><b>Date</b></p> </div> </div>
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