

Item No.	9.2
REPORT TITLE	MONTHLY FINANCIAL REPORT – December 2023
AUTHOR	A/Finance Manager (Bob Pham)
ATTACHMENTS	Nil

PURPOSE

To provide a snapshot of Council's financial performance as at 31st December 2023. The report's focus is on key financial information to assist Council's decision making by providing the analysis on key financial factors, variances, projected trends, and actuals for the reporting period.

RECOMMENDATION

That Council resolve:

That the Monthly Financial Report for the period ending 31st December 2023 be received.

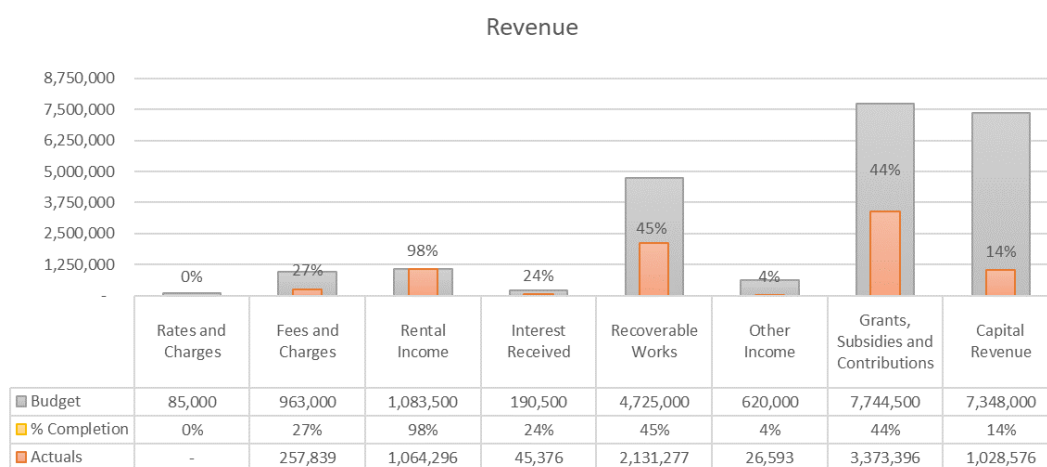
REPORT

The following report presents Council's financial performance for the month ended 31st December 2023.

Operating Statement

The Income Statement details Council's revenue and expenses to the 31st December 2023. With 50% of the year complete, Council's operations are slightly behind with the budget having raised operating revenue of 45% and operating expenses of 47% of the original budget.

Overall Financial Performance	YTD Actual	23/24 Budget	YTD Progress
Total Operating Revenue	6,898,777	15,411,500	45%
Total Operating Expense	7,174,617	15,304,500	47%
Net Result (Profit/Loss)	752,735	7,455,000	
Capital Revenue	1,028,576	7,348,000	14%
Capital Expenses	-	-	



Operating Grants are pro-rata budget due to 100% receipt of the ICFP grant of \$2.37m. There will only be smaller increases in actuals between now and June when the next major Financial Assistance Grant funds are received.

Rental Income is almost at 100% due to the annual 40-year lease payments being received (\$880k) in July.

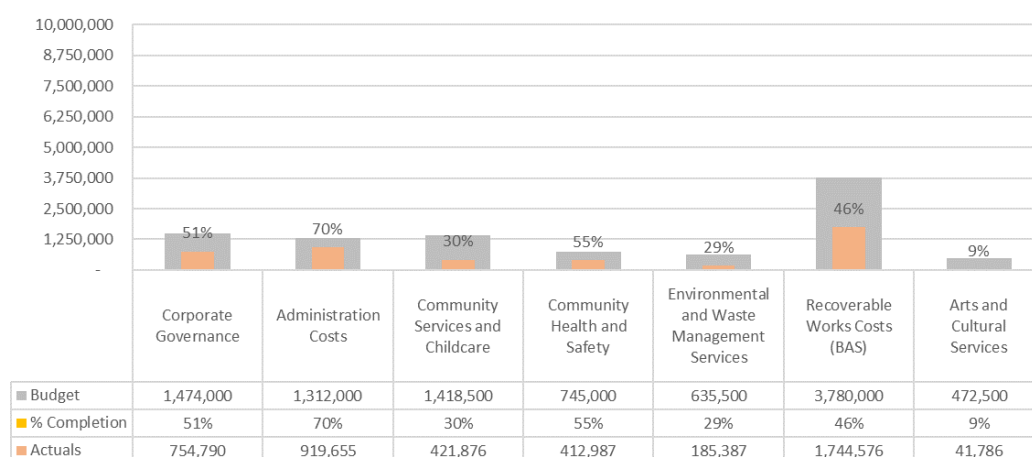
Fees and Charges are behind budget as Undoonoo Child Care's commission fees are not-yet received due to ABR registration under processing. Gym fees are not yet being charged.

Interest received is very low at 24% of the budget. Changes have been made to the way cash and investments are being managed with \$17k received in October and this is expected to continue to rise going forward.

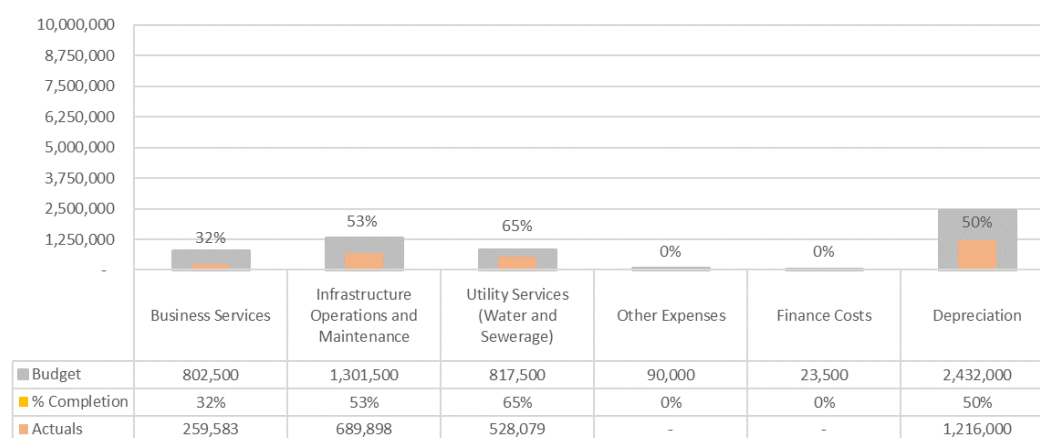
Other Incomes is significantly below prorata as we wait for the insurance claims for Guest House (\$1.5ml) and Old Café. These are currently being progressed.

Council 's capital grants revenue is lower at 14% as a number of projects have not yet commenced (Community Hub, Mimosa Creek Walking Path, ICCIP Water Stage III) and funds are currently in discussion with relevant parties which will be released once they are finalised.

Expenses - Part 1



Expenses - Part 2



Admin Costs are high at 70% primarily due to annual costs paid in advance such as about \$500k in insurances, software licences and membership fees.

Most other functions are below budget due to staff shortages or other factors impacting the delivery of various programmes such as the Justice Group and the Arts and Cultural Centre.

The net result of BAS works is currently showing a profit of \$386k which is 22% profit margin (\$2.13m revenue less \$1.74m expenses). The BAS works remain a profit centre for Council. \$287k BAS invoices have been raised so far in December for work done prior to the 31st December with more to raise in January.

Balance Sheet Analysis

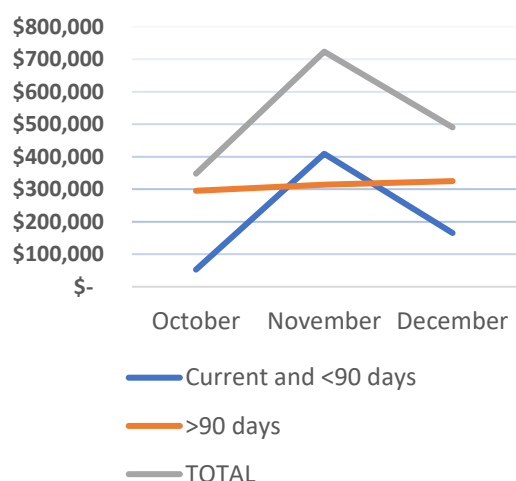
Trade Debtors

The debtors balances are being fully reviewed. Finance is currently reconciling the debtor accounts to determine valid balances and actively chasing for the payments from debtors.

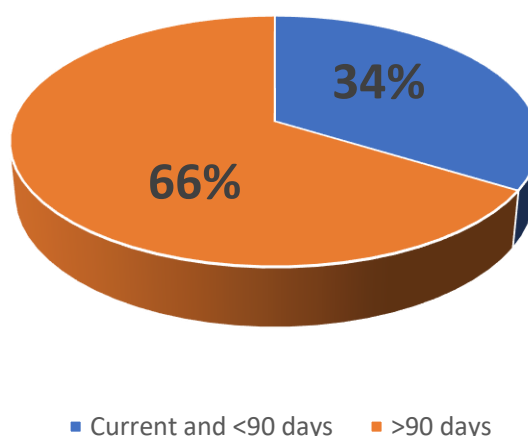
	Current	30 Days	60 Days	90+ Days	TOTAL
October	\$13,891	\$18,699	\$20,096	\$295,338	\$348,024
November	\$390,122	\$5,800	\$13,451	\$314,303	\$723,676
December	\$116,118	\$45,134	\$4,074	\$325,095	\$490,420

Overall, the trade debtors balance has decreased significantly almost a third (\$233k) from \$723k last month due to mainly a large decrease in current (\$274k). This was mainly attributed to outstanding Qbuild Works have been collected as BAS projects such as Lawn Lockers, Bathroom & Kitchen Upgrade were completed. In addition, >90 days accounted for two-thirds of the total debtors balance with Wadja Wadja High School (\$160k for lease), Qbuild (\$86k). Work to collect and reconcile the long outstanding debtors is ongoing.

Debtors Trial Balance Movement



Current and Non-Current Debtors Balance (%)



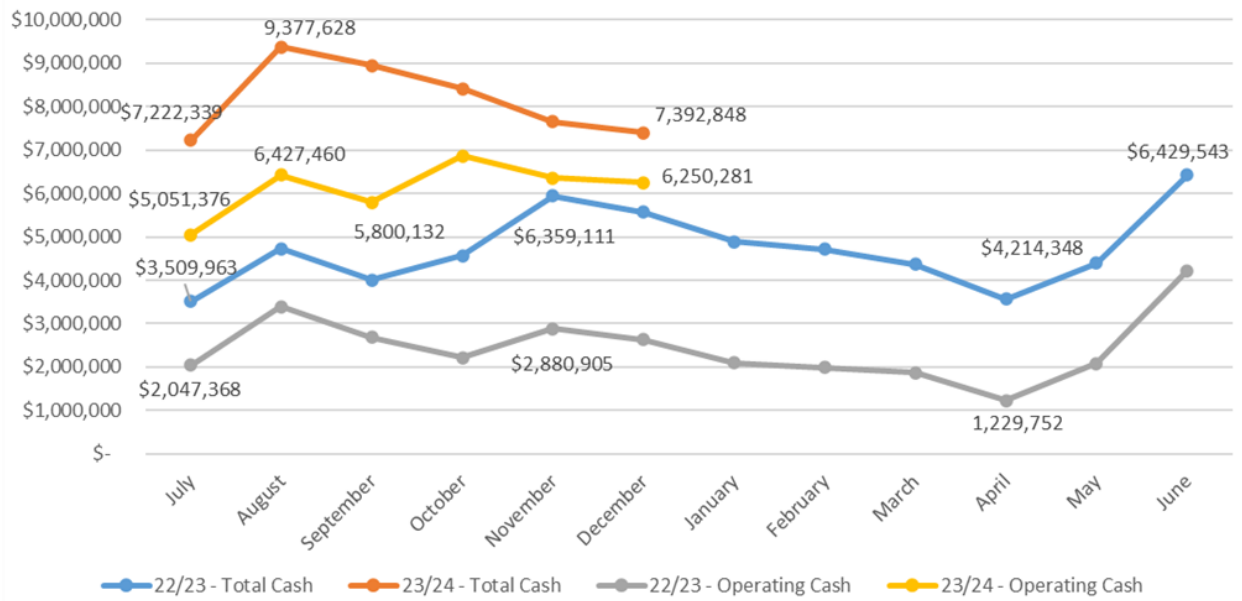
Cash Analysis

Cash and Equivalents	Cash Balance	Account Ref.
Woorabinda Petty Cash	\$ 100	114101
CBA - General Bank Account	\$ 1,739,728	134301
QTC - Cash Fund	\$ 4,260,712	134303
Security Deposit - Acct 471000245131	\$ 15,002	134304
CBA - Capital Works Program	\$ -	134306
CBA - Post Office Account	\$ 234,740	134307
CBA - Tied Grants Account	\$ 64,352	134308
CBA - Sudivision Lot 135 & 137	\$ 1,078,215	134310
Total	\$ 7,392,848	

In general, cash balances decreased slightly by \$260k to from \$8.42ml to \$7.65ml comparing with the previous month. The decrease primarily due to BAS works such as Lawn lockers, Interim Housing Program (\$206k) . After taking into the account all Council's liabilities and upcoming revenue, Council is estimated to have a surplus of unrestricted cash, about \$2.13ml - a decrease by \$510k from \$2.64ml in previous month. This means Council still has the ability pay our bills when they are due and to continue funding current and future capital projects.

Cash at Bank – 31 st December 2023	\$7,392,848
<i>plus:</i> Trade and Other Receivables	\$602,202
<i>less:</i> Provision for Doubtful Debts	(\$244,491)
Total Cash and Convertibles	\$7,750,559
<i>less:</i> Payables and Liabilities	(\$1,294,632)
<i>less:</i> Restricted Funds (unspent tied grants, Interim housing, Subdivision Lot 135, Rangers Programme)	(\$2,504,471)
<i>less:</i> Funded NC Employee Entitlements	(\$147,196)
<i>less:</i> Restoration Provisions (50%)	(\$1,033,719)
<i>less:</i> Working Capital	(\$500,000)
Unrestricted Cash Balance	(\$2,131,509)

Cash Holding Movements



Woorabinda Aboriginal Shire Council										
2023/24 Capital Programme										
Asset Description		Opening Balance (B/Fwd)	YTD Actual Costs	Committed Orders	YTD Total Costs	Budget 2023/24	Lifetime Project Cost	Status	Expected Completion Date	Comments
BUILDINGS										
Interium Remote Capital Programme - Round 1					-	220,000	-			
288 Kemp St		404,838	512,727	121,210	633,937	220,000	1,038,775	Active	08-Dec-23	Almost complete.
280 Freeman St		521,933	599,426	109,548	708,974	150,000	1,230,906	Active	08-Dec-23	Almost complete.
273 Freeman St		224,297	309,971	52,836	362,807	380,000	587,104	Active	03-Nov-23	Under Construction
Duplex - 274 Feeman and 292 Kemp Street		17,133	-	-	-	-	17,133	On Hold		
Gymnasium Security System		-	-	-	-	10,000	-			
Public Toilet - Munns Drive		9,288	37,153	584	37,737	100,000	47,025	Active	14-Dec-23	
Staff Housing Upgrades		90,967	35,547	98,194	133,741	250,000	224,708	Active	30-Jan-24	
Woorabinda Arts Gallery Improvements		-	-	-	-	112,500	-			
Community Hub Disaster Recovery Centre		-	30,160	-	30,160	1,850,000	30,160	Active	30-Apr-25	Agreement Signed. Construction from June 2024
Administration Office Upgrade - Security, Painting		-	-	-	-	155,000	-			
Total		1,268,456	1,524,984	382,371	1,907,355	3,447,500	3,175,810			
ICT EQUIPMENT										
IT Server Upgrade (for CCTV)		-	-	-	-	50,000	-			
IT Equipment		-	3,889.00	-	3,889.00	14,000	3,889			
CCTV Cameras Upgrade and Renewal		-	-	-	-	60,000	-			
Total		-	3,889.00	-	3,889.00	124,000	3,889			
PLANT & EQUIPMENT										
Garbage Truck - 12m3		-	-	-	-	270,000	-		31-Mar-24	Dept of Env and Science and Erica are finalising t
Backhoe		-	-	-	-	110,000	-		30-Jun-24	Dept of Env and Science and Erica are finalising t
Waste Plant - CHECK AGREEMENT		-	-	-	-	-	-			
WTP Hilux Single Cab Ute (Replace Lancer)		-	-	-	-	50,000	-		30-Jun-24	Waiting for the quote
Woorabinda Arts Car		-	-	-	-	76,000	-			
Portable Bathroom		-	-	-	-	12,000	-			
Community Bus - 12 seater and 22 seater		-	-	178,763	178,763	240,000	178,763		30-Jun-24	Waiting for delivery of both buses.
Post Office Hilux - Dual Cab		-	-	-	-	60,000	-		30-Jun-24	Waiting for the quote
Gym Equipment Purchase		-	-	99,326	99,326	-	-			
Total		-	-	278,089	278,089	818,000	178,763			
ROADS & DRAINAGE										
Pedestrian Crossing (Wombat)		-	-	-	-	50,000	-			Not-yet-commence. Associate with Public Toilet
Total		-	-	-	-	50,000	-			
OTHER INFRASTRUCTURE										
IKC Fence		-	-	-	-	35,000	-			
Childcare Bike / Garden Shed		-	-	-	-	10,000	-	Active		Final location being determined.
Cemetery Upgrade and Beautificaton		-	-	-	-	205,000	-	Active	30-Jun-24	Under design and planning
Subdivision		5,000	-	-	-	1,700,000	5,000	On Hold		Funding Review
Mimosa Creek Walking Path		-	-	-	-	1,000,000	-			Feasibility Study Completed. Seeking fund
Pilot Actuated Lighting Controller Unit (PAALC) With Antenna		-	14,735	4,980	19,715	25,000	19,715	Active	31-Dec-23	Waiting the delivery of PAALC system.
Entry Signs x 2		-	31,298	-	-	100,000	-			Under design. Clarification of wording.
Pool Upgrade - Creation of a Small Waterpark, Increased Shade		-	-	-	-	80,000	-		30-Jun-24	Seeking funding for water park. Repair WADING p
Blackboy Upgrade - Roads, Water and Sewerage Systems, Communications, Solar		-	-	-	-	50,000	-			
		-	-	-	-	-	-			
		-	-	-	-	-	-			
Total		5,000	46,033	4,980	19,715	3,205,000	24,715			
WATER INFRASTRUCTURE										
Stage III - Water Treatment Plant Upgrade		-	116,980	-	116,980	383,000	116,980	Complete		
Water Critical Planning		-	38,014	-	-	-	-			
New Pumps and Valves at WTP		-	-	-	-	127,000	-	Active	31-Mar-24	Works to commence in new year. ICCIP funded
Stage IV - Water Treatment Plant Upgrade (PLC upgrade)		-	-	-	-	618,000	-		31-Mar-24	Waiting for W4Q funding.
Bore III Replacement		-	-	-	-	70,000	-		30-Jun-24	Under discussion
Total		-	154,994	-	116,980	1,198,000	116,980			
SEWERAGE INFRASTRUCTURE										
Stage III - Pump Station 2 Switchboard		-	-	79,458	79,458	78,000	-	Completed	15-Dec-23	ICCIP funded. Invoices to be received shortly
Stage III - Inlet Spray System		-	-	-	-	47,000	-	Completed	15-Dec-23	ICCIP funded. Invoices to be received shortly
Total		-	-	79,458	79,458	125,000	0			
		1,273,456	1,729,899	744,898	2,405,486	8,967,500	3,500,158			

Woorabinda Aboriginal Shire Council

Income Statement

31st December 2023 (50% completion)

	ACTUAL December	ACTUAL 2023/24	BUDGET 2023/24	YTD Progress %
Income				
Recurrent Revenue				
Rates and Charges	-	-	85,000	0%
Fees and Charges	34,328	257,839	963,000	27%
Rental Income	126,138	1,064,296	1,083,500	98%
Interest Received	17,914	45,376	190,500	24%
Recoverable Works	287,244	2,131,277	4,725,000	45%
Other Income	1,249	26,593	620,000	4%
Grants, Subsidies and Contributions	52,703	3,373,396	7,744,500	44%
Total Income	519,575	6,898,777	15,411,500	45%
Expenses				
Recurrent Expenses				
Corporate Governance	(104,936)	(754,790)	(1,474,000)	51%
Administration Costs	(109,579)	(919,655)	(1,312,000)	70%
Community Services and Childcare	(73,718)	(421,876)	(1,418,500)	30%
Community Health and Safety	(212,582)	(412,987)	(745,000)	55%
Environmental and Waste Management Ser	(28,717)	(185,387)	(635,500)	29%
Recoverable Works Costs (BAS)	701,284	(1,744,576)	(3,780,000)	46%
Arts and Cultural Services	(8,965)	(41,786)	(472,500)	9%
Business Services	(35,505)	(259,583)	(802,500)	32%
Infrastructure Operations and Maintenance	(105,408)	(689,898)	(1,301,500)	53%
Utility Services (Water and Sewerage)	(123,644)	(528,079)	(817,500)	65%
Other Expenses	-	-	(90,000)	0%
Finance Costs	-	-	(23,500)	0%
Depreciation	-	(1,216,000)	(2,432,000)	50%
Total Expenses	(101,770)	(7,174,617)	(15,304,500)	47%
NET OPERATING SURPLUS	417,805	(275,841)	107,000	
Capital Revenue				
Grants, Subsidies and Contributions	-	1,028,576	7,348,000	14%
Capital Income	-	-	-	0%
Total Capital Income	-	1,028,576	7,348,000	14%
Capital Expenses	-	-	-	
Total Capital Expenses	-	-	-	0%
NET RESULT	417,805	752,735	7,455,000	10%

Woorabinda Aboriginal Shire Council Balance Sheet 31st December 2023			
	ACTUAL December	ACTUAL 2023/24	BUDGET 2023/24
Current Assets			
Cash and Equivalents	(253,594)	7,392,848	5,280,100
Trade and Other Receivables	(284,561)	357,711	392,000
Inventories	(25,774)	20,337	43,000
Contract Assets	-	221,153	-
Lease Assets	-	883,300	871,000
Total Current Assets	(563,929)	8,875,350	6,586,100
Non-Current Assets			
Investments	-	766,445	766,200
Lease Assets	-	24,344,784	26,000,000
Property, Plant and Equipment	1,128,421	53,686,271	58,358,900
Total Non-Current Assets	1,128,421	78,797,500	85,125,100
Total Assets	564,492	87,672,850	91,711,200
Current Liabilities			
Payables	146,687	1,294,632	220,000
Contract Liabilities	(51,960)	3,563,117	1,000,000
Provisions	-	301,803	317,000
Total Current Liabilities	94,727	5,159,553	1,537,000
Non-Current Liabilities			
Provisions	-	2,214,633	2,517,200
Total Non-Current Liabilities	-	2,214,633	2,517,200
Total Liabilities	94,727	7,374,186	4,054,200
Net Community Assets	469,765	80,298,664	87,657,000
Community Equity			
Revaluation Surplus	-	29,664,377	29,664,400
Reserves	-	-	-
Retained Surplus	469,765	50,634,287	57,992,600
Total Community Equity	469,765	80,298,664	87,657,000

Woorabinda Aboriginal Shire Council
Cash Flow Statement
31st December 2023

	ACTUAL December	ACTUAL 2023/24	BUDGET 2023/24	YTD Progress %
Cash Flows from Operating Activities				
Receipts from Customers	727,283	3,371,236	7,041,000	48%
Payments to Suppliers and Employees	76,729	(5,401,000)	(12,649,400)	43%
	804,012	(2,029,764)	(5,608,400)	36%
Interest Received	17,914	45,376	190,500	24%
Rental Income	2,446	24,516	1,083,500	2%
Operating Grants and Contributions	52,703	3,373,396	7,744,500	44%
Borrowing and Other Finance Costs	(2,248)	(3,156)	-	0%
Net Cash Inflow (Outflow) from Operating Activities	874,827	1,410,369	3,410,100	41%
Cash Flows from Investing Activities				
Payments for Property, Plant and Equipment	(1,128,421)	(1,729,899)	(8,967,500)	19%
Proceeds from Sale of Property, Plant and Equipment	-	-	-	0%
Capital Grants, Subsidies and Donations	-	1,028,576	7,348,000	14%
Net Cash Inflow (Outflow) from Investing Activities	(1,128,421)	(701,515)	(1,619,500)	43%
Cash Flows from Financing Activities				
Proceeds from Borrowings	-	-	-	
Repayment of Borrowings	-	-	-	
Net Cash Inflow (Outflow) from Financing Activities	-	-	-	
Net Increase (Decrease) in Cash and Equivalents Held	(253,594)	708,854	1,790,600	40%
Cash and Equivalents at Beginning of Year		6,683,994	3,489,500	192%
Cash and Equivalents at End of the Financial Year	(253,594)	7,392,848	5,280,100	140%